

SELECTMEN'S MEETING

JANUARY 12, 1994 6:00 P.M.

Meeting was called to order at 6:00 P.M. by Steve Belanger.

Members present included Steve Belanger, Raymond Chasse, and Gerard Charette Jr.. Town Manager, Jim Nadeau was also in attendance.

Minutes of the last meeting were accepted as presented with a motion by Raymond and a second by Steve. Motion Carried.

Warrants were signed by full board.

With a motion by Steve and a second by Raymond the public comment period was dispense with due to no one in attendance.

Jim, then advised the board on a request by Claude Flourde to have a warrant article place in the annual warrant to have the road leading up to the Golf Course Clubhouse accepted as a Town Way. Claude would like to build a house on that road and would like the Town to plow it during the winter months. With a motion by Raymond a second by Steve the request was approved. Motion Carried. Jim was advised to contact MMA and get the correct wording for the article.

Jim, then advised the Board the Housing Application for the CDBG Grant was complete, and that Mike Berube would hand carry our grant to Augusta on Friday.

Jim then advised the Board that NARIF would be having a meeting on Wednesday the 26 of Jan. at 7:30 in the evening to address the budget and they would answer any questions that we might have concerning their operations. Raymond and Gerard stated that they would both like to go.

Jim, at the request of some members of the community brought up the possibility of having an open meeting to discuss budget items for the upcoming year before we go to the budget comm. With a motion by Steve and second by Raymond the next meeting of the Selectmen in February which will be in on the ninth could be used for that purpose. Jim, will publicize a notice. Motion carried.

The Board then considered a request by the St. John's Visitors Bureau for a \$50.00 donation which would be use as matching funds to acquire, State and Federal money, on a ratio of three to one money to promote tourism in our area. The St. John Visitors Bureau was formed last year with a group of interested individuals who would like to promote their Towns and Businesses to the Tourist who enter the State and who like outside our communities. There is approximately

seventy-four millions tourism dollars that is spend in the State and Aroostook County only receives about three and half million of the total. Jim and Betty Dumond along with Jim Nadeau are directors on the board representing the business and Municipal sector of the area. The reason for the request at this time is due to the grant application has to be in before Town Meeting. With motion by Raymond and a second by Steve the request was approved with money to come out of Parks and Recreation. Motion carried.

There was nothing brought up under new or old business.

With a motion by Steve and Second by Raymond the meeting was adjourned at 7:00 p.m. Motion Carried.

Minutes of meeting were prepared by Jim Nadeau

Selectmen's Meeting
January 26, 1994 3:00 p.m.

Meeting was called to order by Raymond Chasse at 3:00 p.m.

Members present included Raymond Chasse and Steve Belanger. Town Manager, Jim Nadeau was also present.

Warrant were signed

Public Comment period was dispense with, a motion by Steve and a second by Raymond due to no one in attendance.

Jim then advised the Board that Ashland would be conducting a meeting with Dr. Pelli on the 15th of Feb on his decision to leave the Ashland Medical Center. Steve stated that he would attend due to Jim and Raymond attending a NARIF meeting on the same night in Fort Kent.

Jim stated that the application for the Tree Grant has been submitted and the request is for \$10,000.00.

The Board then with a motion by Steve and a second by Raymond appointed the following to serve on the Budget Comm. Al Murphey, Shirley Nason, Bud Clark, Don Paradis, Darrel Soucy, Carol Gagnon, Calvin Adams, Emile Bushey and Herb Mcpherson. Motion Carried.

The Board with a motion by Raymond and second by Steve agreed to have an open meeting on the 9th of February at 7:00 Motion Carried.

With a motion by Raymond and a second by Steve the Selectmen meeting will now be change to meet only once a month and they will run every forth Wednesday beginning today. Motion Carried.

The Board then set the Budget Comm Meeting to held on Friday the 25th of February. This was done with a motion by Raymond and a second by Steve. Motion Carried

With a motion by Steve and a second by Raymond the meeting was adjourned . Time 4:30

SELECTMEN'S MEETING
MARCH 9, 1994 6:00 P.M.

Meeting was called to order by Gerard Charette Jr. at 6:00 P.M..

Members present included Gerard Charette JR., Raymond Chasse, and Steve Belanger. Town Manager, Jim Nadeau was also in attendance.

Minutes of the last meeting were accepted as presented with a motion by Steve and a second by Raymond. Motion carried.

Warrants were signed by full board.

With a motion by Steve and a second by Raymond the public comment period was dispense with due to no one in attendance. Motion carried.

There was then discussion on a letter that was prepared by Jim in response to Dr. Pelli's decision to terminate his contract as primary care physician at the Ashland Health Center. With a motion by Raymond and a second by Steve it was agreed upon to hold our response to Dr. Pelli until Mrs. Pinkham and the Directors have had a chance to talk to Dr. Pelli. A meeting is presently schedule for March 14, 1994 at the Health Center.

Jim then gave a brief summary of the America the Beautiful Tree Grant that we had applied for. Tom Charles from the Dept. of Conservation has advised us that we will be receiving in excess of \$8000.00 to plant trees in Town. No action was needed on this issue.

The Board then signed Dean's liquor license.

With a motion by Raymond and a second by Steve an abatement was signed for the 1993 unpaid taxes that had not been uncollected for Maine Potato Service. Since it has been longer then seven years and no lien was ever placed on the property it can no longer be legally collected. Motion carried.

Gerard then stated that he will be meeting with Terry Desprese and the Recreation Comm., to see if it would be feasible for us to run the recreation program through the school and try to get funding from the State to fund the program.

Jim then advise the Board that Richard Hoppe, from Inland Fisheries, would like to meet us at the Chip Plant on Friday at 5 p.m.. He would then take us on a tour of the area that was cut and comment on how the harvest that took place in the deer yard. All members of the Board stated that they would be there.

Frank Currier then came in and requested permission from the Board to extend the ski-trail that he has been working on onto the school lot. With a motion by Raymond and a second by Steve he was granted permission as long as he used the existing roads and trails that were there. There would be no cutting of trees to extend the trail system. Motion carried.

This meeting should also reflect the meetings that took place since the last selectmen's meeting.

Steve and Gerard in Ashland, discussion on the Ambulance, Library, and Recreation Budget. Length of meeting. 3hrs plus mileage.

Raymond and Jim in Fort Kent, Meeting with Narif on Solid Waste Budget. Length of meeting 4 hrs. plus mileage

February 9th open meeting with the public concerning Budget. length of meeting 1 1/2 hrs.

February 25 Budget Meeting. 3hrs

With a motion by Steve and second by Raymond the meeting was adjourned at 7:00 p.m. Motion carried.

Apr 6 1994

AGENDA

CALL MEETING TO ORDER

APPOINT A CHAIRMAN TO CONDUCT THE MEETING

ACCEPT MINUTES OF LAST MEETING

SIGN WARRANTS

APPOINT ALL OFFICERS, COMMITTEE MEMBERS FOR YEAR

PUBLIC COMMENT PERIOD

DR. PELLI

SIGN PORTAGE HILLS LIQUOR LICENSE

SIGN SPECIAL ENTERTAINMENT PERMIT DEANS

STUMPAGE PERMIT

OLD BUSINESS

NEW BUSINESS

SELECTMEN'S MEETING
APRIL 6, 1994

Meeting was called to order at 6:00 p.m. by Gerard.

Motion by Steve second by Gerard to appoint Raymond as Chairman for upcoming year. Motion carried.

Warrants were signed by full board.

Minutes of the last meeting were accepted as presented with a motion by Gerard and a second by Steve. Motion carried.

With a motion by Gerard and a second by Steve the following were appointed to the following positions:

Fire Chief	Herbert McPherson
Civil Defense	Heber Umphrey
Plumbing Inspector, Health Officer, Building Inspector, and C.E.O. C.E.O. (Alternate)	Ralph Stolze Mike Berube
Registrar of Voters, Town Clerk, & Election Warden.	Sharon Rafford
Scaler of Woods	Selectmen
Animal Control Officer	Amy Collins
Town Manager, Treasurer, Tax Collector, Road Comm. & Welfare Director.	James Nadeau

With a motion by Steve and a second by Gerard the following were appointed to the Planning Board:

Marrisa Davis	Term expires 1997
Diane Michaud	Term expires 1997
Robert Nelson	until a replacement can be found.

With a motion by Gerard and a second by Steve the following were appointed to the Cemetery Board:

Bud Clark	Frank Currier	Richard Bessey
-----------	---------------	----------------

With a motion by Gerard and a second by Steve the Following were appointed to the Board of Appeals.

Donald Paradis	Darell Soucy	Greg Cyr
----------------	--------------	----------

With a motion by Gerard and a second by Steve the Position of Recreation Director would be placed on hold till the Recreation Comm. meets and finds a qualified person.
Motion carried on all appointed positions.

Due to no one in attendance the Board voted to dispense with the public comment period. This was done with a motion by Steve and a second by Gerard.

Next item on the agenda was a letter from Dr. Pelli which

stated that he would like to repay his loan totaling \$4,834.00 to the Town of Portage at 4% interest per month for 10 years. This would be paid off at \$49.03 per month for a 10 year period. With a motion by Gerard and a second by Steve it was moved to accept his repayment plan to the Town of Portage Lake as long as it was within the boundaries of his contract. Motion Carried.

The Portage Hills Liquor License and Deans Special Entertainment permit was then signed by full board.

The Stumpage Permit for area cut behind the Chip Plant was then signed by full board.

There was then a motion by Steve and a second by Gerard to have the Ambulance from Ashland present at a structure fire upon the request of the Fire Chief. We would only pay for the call if they were to provide medical assistance to any firemen that needed treatment. Motion carried.

There was then motion by Gerard and a second by Steve to hire Linda Berube to the position of Community Development Coordinator. Linda would work an average of 10 hours per week and would be paid out of the Planning Grant and any other grant funds that we would be able to acquire. Hourly wage would be compatible to what other planners are getting paid. Motion carried.

There was then a motion by Steve and a second by Raymond to adjourned. Motion Carried. Time 9:00 p.m.

Agenda
May 4, 1994

CALL MEETING TO ORDER

ACCEPT MINUTES OF LAST MEETING

SIGN WARRANTS

PLANNING GRANT

LINDA BERUBE

OMAR PARADIS

SIGN WARRANT FOR ELECTIONS

REVIEW PERMIT APPLICATIONS

OLD BUSINESS

NEW BUSINESS

SELECTMEN'S MEETING
MAY 4, 1994

Meeting was called to order by Raymond Chasse at 6:00 p.m.

Members present included Chairman, Raymond Chasse, Gerard Charette Jr. and Steve Belanger. Town Manager, Jim Nadeau was also in attendance.

Minutes of the last meeting were accepted as presented with a motion by Steve and a second by Gerard. Motion Carried.

Warrants were signed by full board.

With a motion by Steve and a second by Gerard the it was moved to dispense with the Public Comment Period due to no one in attendance. Motion carried.

Jim then gave a progress report of what was being done with the Planning Grant. Jim advised the Board that the surveys were being tallied and as soon as Linda is through she will have them review it for their comments. No action was needed on this.

Jim advised the Board that Omar would like us to find someone else to replace him, he will work until we find a replacement. With a motion by Gerard and a second by Steve, Jim was advised to hire someone part time to replaced Omar. Brad, Russel, and Brian Cote had been in to see if we had work for them. Motion Carried.

With a Motion by Gerard and a second by Steve, Jim was advised to purchase a tag along trailer from Mr Lagassie for \$2500.00 . Motion Carried.

The Board then accepted the new permit applications that was submitted by the Planning Board. The Board was in agreement with the application as long as it met the Towns needs.

Warrants were sign for the primary elections.

There was then a discussion on the Dump hours. Jim will check to see if the Dump should be open more then one Saturday per month.

With a motion by Steve and a second by Gerard the meeting was adjourned at 8:00 p.m.
Motion carried.

AGENDA

JUNE 1ST 1994

CALL MEETING TO ORDER

ACCEPT MINUTES OF LAST MEETING

SIGN WARRANTS

GARY CHANCE

SOLID WASTE

NEW BUSINESS

OLD BUSINESS

SELECTMEN'S MEETING
JUNE 1ST 1994

Meeting was called to order by Raymond at 6:00 p.m.

A motion by Steve and second by Gerard to dispense with the minutes of the last meeting. Motion carried. The minutes were not ready.

Members present included Raymond Chasse, Gerard Charette Jr. and Steve Belanger. Jim Nadeau, Town Manager was also in attendance.

Warrants were signed by full board.

Jim advise the Board that Gary Chance had approach him and stated that Frank Currier had not received a permit from the Town to build his horse barn and that he believes that his water has been contaminated due to the manure that has been generated from Frank's horses. Ralph is checking on the permit which he believes had been received by him because he was there when they began construction. Through the process Jim stated that the barn was never taxed. With a motion by Steve and a second by Gerard it was moved to send Frank a supplement for back taxes. Motion Carried. Jim was also advised to monitor the situation and keep them informed.

Jim advised the Board that he had hire Russel Morris to eventually replace Omar. Jim also advised the Board that he was currently working with ACAP to pay half of his wages since some training will be involved if he is to work for the Town. Board was advised that they will be kept informed of the situation.

Solid Waste: Jim advised the Board that we will be receiving a letter shortly from Tri-Community, with a cost estimate for bringing our solid waste to their site. Jim would like to meet with other participants that are currently going to NARIF to see if this is the most cost effective way for us to go. Jim was advised to set up a meeting and let them know when and where and they will try to make it.

With nothing further to discuss the meeting was adjourned with a motion by Steve and a second by Gerard. Motion carried. Time. 7:30 p.m.

AGENDA

CALL MEETING TO ORDER

ACCEPT MINUTES OF LAST MEETING

SIGN WARRANTS

PUBLIC COMMENT PERIOD

SURVEYS

WINDOWS OF THE WILDERNESS

RUSSEL MORRIS

COMMENTS BY GERARD

OLD BUSINESS

NEW BUSINESS

SELECTMEN'S MEETING
JUNE 29, 1994 8:00 P.M.

Meeting was called to order at 6:00 p.m. by Raymond Chasse.

Board Members present included Raymond Chasse, Steve Belanger and Gerard Charette Jr. Town Manager, James Nadeau was also in attendance.

Minutes of the June 2nd meeting were accepted as presented. with a motion by Gerard and a second by Steve. Motion carried

Warrants were signed by Full Board.

With a motion by Steve and a second by Gerard the public comment period was dispense with due to no one in attendance. Motion Carried.

The Board then reviewed the surveys that were totaled by Linda Berube. No action was needed on this item.

The board then reviewed a letter that was submitted by Dave Desprese, Windows of the Wilderness which stated that he felt that he was paying high taxes for property that he owned on Oak Point. Board review tax transfers of some of the property that had been sold recently in that area and felt that the assessments were appropriate. No further action was taken on this item, since Mr. Desprese had not filled the necessary paperwork for an abatement.

Jim advised the Board that he has spoken to Jim Williams from ACAP and Russel will qualify for on the job training of which ACAP will pay half his wages. But that Russel will have to take some test within the next few weeks which is a requirement of the program. Jim stated that will continue to pay full wages for him until ACAP picks him up.

With nothing further to discuss the meeting was adjourned at 7:30 with a motion by Steve and a second by Gerard. Motion carried.

Minutes of this meeting were taken by James Nadeau.

AGENDA
SELECTMEN'S MEETING
AUGUST 2, 1994

CALL MEETING TO ORDER

ACCEPT MINUTES OF LAST MEETING

SIGN WARRANTS

SOLID WASTE

SIGN POLE LOCATION FOR UTILITY SERVICE

SIGN REQUEST FOR SIGN FOR GINNY OVERLOCK

TAXES

RUSSEL MORRIS

OLD BUSINESS

NEW BUSINESS

SELECTMEN'S MEETING
AUGUST 2, 1994 6:00 P.M.

Meeting was called to order at 6:00 p.m. by Raymond Chasse.

Members present included Raymond Chasse and Steve Belanger. Jim Nadeau/Town Manager was also in attendance.

Minutes of the last meeting were accepted as read with a motion by Steve and a second by Raymond. Motion Carried.

Warrants were signed.

Board Signed a pole location request for West Cottage Rd. which was submitted by the telephone company.

Board signed a request for a DOT Road Sign submitted by Ginny Overlock.

Board then discuss taxes of which Jim stated that there would be no tax increase and that he should have the commitment ready to be signed by next Friday . Board will have to come in to sign commitment sometimes next week before taxes are sent out.

The board then discuss solid waste, Wallagrass, and Eagle Lake believe that it will cost more money to go to tri-community then to NARIF after the haulers raise their prices. This was the outcome of a meeting that was held with the County, Eagle Lake , Portage Lake, Wallagrass and Winterville. Jim advised the board that it will be cheaper for Portage Lake to go to Tri-community, it will be easier for the hauler due to no hills, and the five igloo system for recycling will enable us to reach our recycling goals. Jim stated that he will be meeting with NARIF next week and advise them of our plans. No further action was needed on this issue.

The board then adjourned to go to the transfer station which we are currently working on.

With a motion by Steve and a second by Raymond the meeting was adjourned at 8:30. Motion carried.

SELECTMEN'S MEETING
AUGUST 24, 1994

Meeting was called to order at 6:00 p.m. by Raymond Chasse.

Members present included Raymond Chasse, Steve Belanger & Gerard Charette Jr. Town Manager/Jim Nadeau was also in attendance.

Minutes of the last meeting were accepted as presented.

Warrants were signed by full board.

With a motion by Steve and a second by Gerard the public comment period was dispense with, due to no one in attendance

Bob Flint, then came in to advise us that he would be ready to bulldoze the dump in a week after he completes Ashland. Jim will contact Richard Bessey and make sure that he would be there to help Bob slope the area to DEP specifications. No further action was needed on this matter.

The Board then review the propose increase submitted by United Video Cablevision. No action taken.

The Board with a motion by Steve and a second by Gerard authorize Jim to signed a contract with Xerox for the copier at \$52.00 per year. Motion carried.

The Board then signed the DOT Road Assistance Grant for Highway Block Grant Funds.

Jim advised the board that Harold Cyr has applied for a variance , since he was denied an application for a deck. Jim, will contact Greg and have him take care of setting the meeting after he has contact Mr. Cyr. Since Greg has no monetary interest on that piece of land there is no conflict of interest. No further action was needed on this.

The board then proceeded to discuss the dump closure issue and advised Jim to close it as soon as possible.

With a motion by Gerard and a second by Steve the meeting was adjourned at 8:00 P.M. Motion Carried.

SELECTMAN'S MEETING
September 21, 1994
6:00PM

Raymond called the meeting to order at 6:00PM.

Members present were Raymond Chasse, Steve Belanger, Gerard Charette Jr., and town manager Jim Nadeau.

The minutes of the previous meeting were accepted with a motion by Steve and a second by Gerard.

The warrants were signed by the board.

Ken Hensler arrived at 6:15 PM to talk to the board about the Town of Portage Lake joining Tri-community. The board of selectmen from Nashville were also in attendance. Ken reported that he needed a letter of intent from both boards.

The board signed some abatements and supplements.

Under old business:

The board discussed the closure of the old dump. Skip Bessey came in to do the work because Bob Flint's machine broke down in Ashland.

Under new business:

With a motion by Gerard and a second by Steve, ^{Harold}Howard Bolstridge was granted a veterans discount. The motion was carried.

With a motion by Gerard and a second by Steve, it was decided to use the Planning Commission to apply for the 1994 Grants. The motion was carried.

Gerard mentioned that the recreation department inquired about a light being put up by the tennis courts and basketball courts for night use of the facilities. Jim said that this could be the donation from Me. Pub. Serv. Co.

With a motion by Steve and a second by Raymond, Gerard's letter of resignation was accepted. The motion was carried.

Minutes were prepared by Gerard Charette Jr.

AGENDA
OCT. 5, 1994

CALL MEETING TO ORDER - 6:00 P.M. Ray
ACCEPT MINUTES OF SEPT. 21, 1994 S-R Carried

SIGN WARRANTS

CORRESPONDANCE

OLD BUSINESS

NEW BUSINESS letter to M & SCD. - Roser
Pelkey }

Ray 7:45 P.M.

SELECTMEN'S MINUTES
OCT. 5, 1994
6:00 P.M.

RAY CALLED MEETING TO ORDER AT 6:00 P.M.

Members present were Ray Chasse, Steve Belanger, and Town Manger Sharon Rafford.

It was moved by Ray and seconded by Steve to accept minutes as written.

Warrants were signed.

Ray asked how we were progressing with the closure of the dump. Sharon stated that we were running out of clay which was stock piled behind the Municipal bldg. Ray told Sharon to contact Skip Bessey and have him level what was at the dump now and then bring his bulldozer down to stock pile some more.

Ray stated that he would like this to be a short meeting as he had prior commitments.

Correspondence was read. No action taken at this time.

At this time Mr. & Mrs. Adams joined our meeting.

The Board asked Sharon to contact the following people about the following things:

Jim May ___ possible sale of the Morrow's leased land.
Nick Archer ___ where we stand with our permits for the transfer station.
Bob Vigue ___ if they have a gate that we can use for our transfer station.

Ray wanted to know what was taking place concerning the Roger Pelkey lot. Sharon stated that he had come in and had paid 1 payment, but he was going to pay a payment every week. Also, he was supposed to come in on the following Monday 9/26/94 to get a building permit from Ralph. He has done neither. Ray advised Sharon to get in touch with the Town's lawyer Rick Solman. No motion necessary.

At this time Mr. Adams asked what was being done about the cross culvert at the railroad crossing. He stated that he had been in touch with the B&A R.R. and that they would try to get a man up here as soon as possible to decide what they

were going to do. Cal also stated that this particular culvert was the Town's responsibility. He was going to be in touch with the B & A rep the following day. The board stated that they would wait to see what the representative had to say.

Mrs. Adams asked who the new Town Manager was. Raymond told them that they had hired and appointed Sharon Rafford as the new Town Manager as of the 28th of Sept.

As there was no further business it was moved by Ray and sec by Steve to adjourn at 7:45 p.m. Motion carried 45 min.

Respectfully submitted,
Sharon Rafford

AGENDA
10/12/94

CALL MEETING TO ORDER

ACCEPT MINUTES OF OCT 5, 1994

SIGN WARRANTS

OLD BUSINESS

NEW BUSINESS

SELECTMEN'S MINUTES
OCT. 12, 1994
6:00 P.M.

RAY CALLED MEETING TO ORDER AT 3:00 P.M.

Members present were Ray Chasse , Steve Belanger , and Town Manager, Sharon Rafford.

It was moved by Steve and seconded by Ray to accept the minutes as written.

Ray asked where we stood concerning the landfill closure. Sharon stated that things were going along pretty good, The boys were seeding, liming, and mulching. Brad Boutot had been hired to take Bill's place , seeing that were on a tight schedule, The deadline for the paper work is Oct. 28, 1994. At this time Ray, Steve, and Sharon took a ride to the landfill site to see what progress had been made . Dick Bessey met us there to give us some idea of what was done and what needed to be done. Came back to the municipal bldg.

Sharon stated that there had been a request for the payment of the bidders. Ray asked if we had received any money from the State. and we had. Ray moved and Steve seconded that we pay the contractors if Ralph has signed them off. motion carried.

It was moved by Steve and sec by Ray to keep Omar on until the winter sand is put up and to keep Ralph Stolze until Oct. 31, 1994. Motion carried.

Amy Collins came into the meeting at this point and expressed a concern with the rec dept. She was going to call a meeting of the rec. board. Ray suggested that she research more about playground equipment and filter it through Sharon.

Ray asked Sharon to contact Jim and ask him if he could meet with Dick and Sharon Monday night to get the paper work started on the application for reimbursement of monies for the closure of the dump.

The board also gave Sharon permission to have Amy help her in the office if she got bogged down along with her cleaning and painting until they hired a Town Clerk.

It was moved by Steve and seconded by Ray to adjourn at 4:30 p.m. Meeting lasting 1.5 hrs.

Respectfully submitted
Sharon Rafford

AGENDA
10/26/94

CALL MEETING TO ORDER

ACCEPT MINUTES OF OCT. 12, 1994

SIGN WARRANTS

SIGN ELECTION WARRANTS

OLD BUSINESS

DUMP CLOSURE
WINTER SAND
ADAMS SEPTIC SYSTEM
REVIEW CLERKS POSITION APPLICATIONS
SEPTIC GRANT
SOLMON (PELKEY & TED ST. PETER)

NEW BUSINESS

FAX MACHINE
ICE SKATING RINK (REC.)
WORKSHOPS

MINUTES
10/26/94
6:00 P.M.

AT 6:00 P.M. RAY CALLED MEETING TO ORDER.
THOSE PRESENT WERE SELECTMEN, RAY CHASSE, AND STEVE BELANGER,
TOWN MANAGER, SHARON RAFFORD, AND GUESTS RICHARD BRAGDON,
BETTY BRAGDON, AND JUDY MOREAU.

AT THIS TIME RICHARD ASKED IF ANYONE MINDED IF HE TAPED
THE MEETING. NOBODY HAD ANY PROBLEM WITH THIS.

STEVE MADE A MOTION TO ACCEPT THE MINUTES AS WRITTEN,
RAY SECONDED AND MOTION CARRIED.

WARRANTS WERE SIGNED

ELECTION WARRANTS WERE SIGNED

OLD BUSINESS -

SHARON STATED THAT THE GRANT APPLICATION WAS DONE AND
THAT SHE NEEDED THE SELECTMENS OK AND SIGNATURES. SELECTMEN
LOOKED OVER THE APPLICATION SHARON EXPLAINED THE FIGURES .
BOTTOM LINE , WE WOULD BE ELIGIBLE FOR \$21,334.46 IF THE BOND
ISSUE PASSED ON THE 8TH. SELECTMEN SIGNED GRANT APPLICATION
SHARON STATED THAT SHE HAD TO STILL TIE UP SOME LOOSE ENDS
BUT SHE COULD DO THIS AFTER BUT SHE NEEDED TO GET THE
APPLICATION IN THE MAIL TOMORROW.

RAY ASKED ABOUT THE GATE WE WERE LOOKING INTO GETTING
FROM 7-ISLANDS. SHARON HADN'T RECEIVED ANY WORD BUT WOULD
CALL TOMORROW.

RAY WANTED TO KNOW WHERE WE STOOD WITH THE WINTER SAND.
BY FRIDAY WE WOULD HAVE A LITTLE OVER HALF. OMAR WILL NOT BE
WORKING NEXT WEEK BUT SHARON THOUGHT FOR WHAT LITTLE THEY HAD
LEFT BILL AND RUSSELL COULD FINISH. IF THAT IS THE CASE OMAR
WILL NOT BE NEEDED ANYMORE.

SHARON STATED THAT SHE HAD RECEIVED A CALL FROM HANNAH
ADAMS CONCERNING HER SEPTIC SYSTEM AND THAT THERE WAS A
CORNER OF THE BED EXPOSED. SHE STATED THAT SHE AND CAL BOTH
HAD BEEN IN SEVERAL TIMES TO TALK TO MR. NADEAU ABOUT IT OVER
THE PAST YEAR. THEY WERE AFRAID THAT IT WOULD FREEZE. AFTER
SPEAKING TO RALPH STOLZE, I WAS INFORMED BY HIM THAT HE WAS
UNDER THE IMPRESSION THAT JIM WAS GOING TO HAVE OMAR AND
RUSSELL GO OVER WITH THE BACKHOE, SOME LOAM , SEED AND SOME
HAY TO COVER AND FIX IT. THE NEXT DAY SHARON SENT RUSSELL
AND OMAR TO THE ADAMS PLACE , WHEN THEY GOT THERE CAL SAID
THERE WAS MORE WRONG THAN THAT, SO RUSSELL TOLD HIM TO COME
SPEAK TO ME AND THE BOYS PROCEEDED TO FIX .

AFTER A BRIEF DISCUSSION WITH CAL SHARON REALIZED THAT
SHE NEEDED TO CONTACT NICK ARCHER AND FIND OUT WHAT THE STORY
WAS. SHE TOLD CAL THAT SHE WOULD CALL NICK AND THE SELECTMEN
TO FIND OUT WHAT HAD TAKEN PLACE IN THE PAST. CAL TOLD
SHARON THAT DAVE MOYSE HAD COME TO INSPECT HIS SYSTEM IN
JULY. NICK ADVISED SHARON THAT HE WAS NOT AWARE THAT THIS
HAD NOT BEEN TAKEN CARE OF AND TO CONTACT RALPH TO FIND OUT
WHAT WAS GOING ON. IN THE MEANTIME SHARON CONTACTED DAVE

MOYSE TO FIND OUT WHAT HAD TAKEN PLACE IN JULY AND HE SAID HE WOULD SEND ME A LETTER ADDRESSING THE CONCERNS. SHARON FELT THE TOWNS HANDS WERE TIED UNTIL SHE RECEIVED THIS LETTER. SELECTMEN AGREED AND NO MOTION WAS NECESSARY.

SHARON STATED THAT SHE HAD TRIED TO CONTACT LANGILLE CONSTRUCTION TO MAKE THEM AWARE OF THE PROBLEMS WITH A DRAINAGE DITCH ON DAVIS' SYSTEM, AND THAT THEY WOULD NOT BE PAID UNTIL IT WAS RESOLVED. THEY STILL HAD NOT GOT BACK TO HER.

RAY ASKED ABOUT THE ROGER PELKEY SITUATION. SHARON SAID WE HAD NOT RECEIVED ANY MORE MONEY TOWARDS HIS TAXES AND THAT HE HAD NOT COME INTO SEE RALPH FOR A BUILDING PERMIT. SELECTMEN ADVISED SHARON TO CALL SOLMAN AND PROCEED WITH THE FORECLOSURE.

NEW BUSINESS--

SHARON INFORMED THE BOARD THAT THE FAX MACHINE WAS DOWN AND THAT IT WOULD COST 250.00 TO FIX IT (THE POWER SUPPLY WAS GONE VERY COMMON IN THIS MODEL) IT WOULD COST 375.00 FOR A NEW ONE AND WE COULD LEASE TO BUY. SHARON FELT IT WAS NOT WORTH FIXING AN EIGHT YEAR OLD MACHINE AND THAT WE COULD GET ALONG WITHOUT IT FOR AWHILE. STEVE SUGGESTED THAT MAYBE THAT COULD BE SOMETHING WE COULD LOOK INTO FOR OUR NEXT YEARS BUDGET. ALL AGREED. NO MOTION NECESSARY.

THE REC. DEPT APPROACHED SHARON FOR PERMISSION TO PUT AN ICE SKATING RINK BETWEEN THE BALL FIELDS AND THE TENNIS COURTS. THE BOARD FELT THAT THIS WAS NOT A GOOD IDEA BECAUSE OF THE TOWNS EQUIPMENT GOING BACK AND FORTH , TOO DANGEROUS. THE BOARD SAID NO AND ADVISED SHARON THAT THEY SHOULD PUT THEIR RINK DOWN BY THE ARTESIAN WELL WHERE IT'S BEEN IN THE PAST.

IT WAS MOVED AND SECONDED TO ALLOW SHARON TO GO TO WORKSHOPS ON 11/29 AND 12/8. MOTION CARRIED.

STEVE WANTED TO KNOW IF THERE WAS ANY PUBLIC DISCUSSION JUDY MOREAU ASKED SOME QUESTIONS ABOUT TRI-COMMUNITY AND WHERE WE STOOD CONCERNING SOLID WASTE. DISCUSSION FOLLOWED. BETTY BRAGDON ASKED THAT WE HOLD OUR SPECIAL TOWN MEETING ON THE 14TH RATHER THAN ON THE 11TH BECAUSE IT WAS VETERANS DAY. SELECTMEN AGREED.

IT WAS MOVED BY RAY TO GO INTO EXECUTIVE SESSION AT APPROX. 7:00 P.M. STEVE SECONDED. MOTION CARRIED.

AT 8:00 P.M. THE BOARD CAME OUT OF EXECUTIVE SESSION.

RAY MOVED TO ADJOURN AT 8:00 P.M. STEVE SECONDED, MOTION CARRIED. MEETING LASTED 2HRS.

RESPECTFULLY SUBMITTED
SHARON RAFFORD

AGENDA
11/16/94

CALL MEETING TO ORDER

WELCOME NEW BOARD MEMBER - ROBERTA BELANGER

WELCOME NEW TOWN CLERK - DONNA MARTIN

ACCEPT MINUTES OF 10/26/94

SIGN WARRANTS

PUBLIC COMMENT PERIOD

OLD BUSINESS

DUMP

WINTER SAND

SEPTIC SYSTEMS - ST. PETERS

ADAMS

DAVIS

MORROW PROPERTY

TRI-COMMUNITY - RESULTS OF SPECIAL TOWN MEETING

WINDOWS ON THE WILDERNESS

WILLIAM FORMAN- LAND ON OAK POINT

NEW BUSINESS

NMDC - CONTRACTS

PLANNING BOARD - LETTER

WORKING WITH NMDC - HOUSING GRANT

WORK SHOP - DONNA

RUSSELL MORRIS

MINUTES
11/16/84
7:00 P.M.

Ray called the meeting to order at 7:00 p.m.

Present were: Raymond, Stephen, Roberta, and Sharon Rafford, Town Manager. Guests were; Al and Chris Murphy and Donna Martin.

It was moved by Steve and seconded by Rob to accept minutes as written. Motion carried.

Warrants were signed.

PUBLIC DISCUSSION PERIOD:

Al Murphy spoke of some drainage problems that have been an issue for apparently a long period of time. He stated that he and his wife Chris had spoken to Jim Nadeau on several occasions about the drainage on the West Cottage road. He had been told by Jim that a culvert could not be moved. In the meantime there has been a culvert moved and capped directly across from Olen Holmes' place. Al wanted to know why? He also stated that it was not serving any purpose as there was no water going through it. He suggested that the culvert be lowered to try to correct the problem. The selectpeople agreed to have Bill go up and remedy the situation as soon as possible as not to get into a worse situation during the winter months. All agreed. Al also felt that the drainage problem was due to the placement of all the new driveways in the Richard Teel sub-division. Ray suggested that we contact Mr. Teel and inform him of the problems. After further discussion the board decided to nix that idea until Sharon had a chance to speak to Kathy Hoppe, Planning Board Chair, about there possibly being any restrictions concerning these driveways. All agreed.

It was moved and seconded to design a policy and procedure for our transfer station. It is as follows;

- 1) It would be open from 8:00 a.m. to 4:00 p.m. on the seconded Saturday of every month starting February 11th 1985. It will not be open at all in January , so we can get things organized before we start hauling to Tri-Community.
- 2) It will take white goods , clean wood by-products (brush, lumber , anything that is burnable), steel, metal and demolition debris.
- 3) There will be a charge on the following:
white goods --- \$5.00

pass tire --- 2.00
truck tire --- 5.00
equip tire ---10.00

You will have to go to the Town Office prior to taking anything to the transfer station and pay for the materials being taken to the transfer station and receive a sticker for each item, you inturn will give these stickers to the transfer station attendant when you go. This tells him that you have paid to drop these items.

- 4) There will not be a key to go in there at any other time. It might possibly be open twice a month during summer months.

At this time Steve gave us a brief rundown on his visits to the surrounding transfer stations. Very enlightening.

Ray asked about winter sand. Sharon stated it was all done and the salt was ordered , will be here thurs morning.

Sharon presented the Board with a letter from Dave Despres. It stated that he felt his assessments on the sub-division located on Oakpoint were extremely high in his eyes. He also stated that he has tried numerous times to some answers from Jim and had never received a response. The Board advised Sharon to get a letter out to him stating that they feel that the properties have been fairly assessed and that if he felt that strongly about it that we would be glad to set up a meeting with Parker Appraisals when there here next spring.

NEW BUSINESS:

The board received a letter from Kathy Hoppe stating that the Planning Board had voted to have the NMDC finish the Comp Plan. Their bill was going to be around 11,000.00. The Board felt we could do this as long as we have the money available. They asked Sharon to contact Kathy and find out who we should call to find out how much is still available. They gave Sharon the OK to sign the contract as long as she could confirm that we were financially set to pay this obligation.

Steve moved and Rob seconded to send Donna to an Excise workshop on the 15th of Dec. Motion carried.

Steve moved and Rob seconded to put a bid notice in the Star Herald to run for (1) one week during the month of Jan. to tear down the old Steven's Bldg. It would read as follows;

The Town of Portage Lake is accepting bids for the demolition of the former old "Steven's Building" The bid would include the cost of tearing down the building and

removing all and any materials from the site. The successful bidder would have 6 months from the date the bid was awarded to successfully complete this task.
Motion carried.

The Board asked Sharon to post a notice inviting anyone who would be interested in becoming a Planning Board Member to please contact the Town Office.

The Board received a letter from Dan Higgins requesting a meeting with the Board to discuss the Elderly Housing. They agreed to have Sharon draft up a letter to Mr. Higgins and his staff , inviting them to join the Board at the next regular meeting.

The Board agreed to accept \$100.00 from the PLSC for their portion of the electric bill. The Board also agreed to dig the trench to bury their electrical wires. Want to meet with them possibly at the Dec 14th meeting to discuss drawing up an agreement concerning the land the bldg is on and the electrical bill.

The board wanted Sharon to check into the electrical bills to find out how much of an increase we have incurred due to the Snowmobile Club and the Credit Union.

It was moved by Steve and seconded by Rob to adjourn the meeting at 9:15 p.m. Motion carried. Meeting lasted 2.75 hrs.

Respectfully submitted
Sharon Rafford

AGENDA
12/14/84

APPROVE MINUTES OF 11/16/84

SIGN WARRANTS

PUBLIC COMMENT PERIOD

OLD BUSINESS

OLDEST PERSON - BEULAH BOLSTRIDGE/LAURIE PELLETIER
BETTY DUMOND - PLANNING GRANT
DAN HIGGINS - ELDERLY HOUSING
PORTAGE LAKERS SC
ST. PETER SEPTIC
PELKEY

NEW BUSINESS:

INTER-LOCAL AGREEMENT
PETER DAVIS - AUDIT
PLANNING BOARD - CHRISTY DICKER
FRAZIER CREDIT UNION
EQUIPMENT UPDATE
X-MAS PARTY - AMY
PLOWING - CARS ON THE SIDE OF ROADS
ROLAND CARON'S WEAPONS PERMIT
GLENA'S TRUCK
PERSONNEL POLICY

SELECTMEN'S MINUTES
12/14/94

Meeting called to order by Chair, Raymond Chasse at 7:00 p.m.

Those present were Ray Chasse, Steve Belanger, Roberta Belanger, Sharon Rafford, and guest were Dan Higgins, Betty Dumond, Anita and Laurel Theriault.

It was moved by Steve and seconded by Rob to accept the minutes as written. Motion carried.

Warrants were signed.

It was moved and seconded to disperse with the public comment period as there was none. Motion carried.

At this time Dan and Betty presented the Board with a brief summary of where they stand concerning the elderly housing. Dan stated that money is a big problem. They have checked with HUD, FHA, and NMDC. Dan asked if the Town would write a letter in support of this project. The Board felt this is a very important project and would be very pleased to do this. No motion necessary.

Dan asked if the station road could be plowed. The selectmen said they would get back to him with their decision,

Anita brought in the lease agreement for the Portage Lakers building that is situated behind the salt/sand shed. She also brought in the lease agreement for the electricity that is being used by the snowmobile club through the town. The Board read the leases and felt they were in order. It was moved by Steve and seconded by Rob to sign the lease agreement for the electricity for \$100.00 / year. Motion carried. It was moved by Rob and seconded by Steve to accept the lease for the building owned by the PLSC and situated on Town land for \$1.00/10 yr. Motion carried.

At this time James Beaulier from Nashville joined our meeting and Steve proceeded to explain the cost of the Inter-Local Agreement with NASWA. Discussion followed with a lot of questions. Sharon stated this would probably be a good thing as long as the people understood and Steve could sell it to them. It was suggested that the Town could have certain days during the year for the people to bring white goods, tires and metals to the transfer station and the Town would transport them to the Eagle Lake transfer station. It was moved by Steve to post the warrant to vote on going

with the Inter-Local on the 15th and have a Special Town on the 22nd. Rob seconded it. Motion carried.

Sharon stated the cane for the oldest citizen needed to be presented. She gave the Board 2 names. Those being Beulah Bolstridge and Laurie Pelletier. Sharon stated that Beulah should be the one to receive it because she was the oldest. Ray stated that he felt that the purpose of the cane was to be given to the oldest residing citizen so that the cane would stay in town. Beulah was residing in the nursing home in Mars Hill. Discussion followed. It was moved and seconded to present the cane to the oldest citizen residing in the Town of Portage, which would be Laurie Pelletier. Motion carried.

Sharon stated that she had not heard from Ralph concerning the St. Peter's septic system. Ralph was going to call the State to find out what should be done. Sharon said she would like to follow up on this with permission of the Board. Board agreed, no motion necessary.

It was moved and seconded to have Sharon send a registered letter to Roger Pelkey giving him 30 days to clear his taxes up or the property will be put up for bid. Motion carried.

It was moved by Rob and seconded by Steve to have Peter Davis do the Town's annual audit. motion carried.

It was moved by Steve and seconded by Rob to appoint Christy Dicker to the Planning Board. Motion carried.

Russell had brought it to Sharon's attention that there were cars being left on the sides of the roads during storms. Put a notice out asking the people to move their cars from sides of roads during plowing operations.

Sharon will have a lease drawn up for the FEFCU and have it checked by MMA.

An update was given on the annual X-mas party to be given for the kids.

Sharon stated that Bill had approached her about fixing the wing for the plow. Ray stated that if it needs to be done do it.

It was moved and seconded to table the purchase of Glenna Condon's old truck until Spring.

It was moved and seconded to table the Personnel Policy until the next available time.

Steve told us that a 1982 ambulance truck (unequipped) had

been given to us. He was going to get as soon as he had the time to do so.

It was moved by Rob and seconded by Steve to adjourn the meeting as there was no other business. Motion carried, meeting adjourned at 9:00 p.m. 3 hrs.

Respectfully submitted
Sharon Rafford

AGENDA
12/28/94
3:00 P.M.

CALL MEETING TO ORDER

ACCEPT MINUTES OF 12/14/94

SIGN WARRANTS

PUBLIC COMMENT PERIOD

OLD BUSINESS

TRI-COMMUNITY

INTER-LOCAL AGREEMENT

LEASE FOR FEFCU

NEW BUSINESS

PERSONNEL POLICY

SHARON'S 3 MONTH PROBATION

MAPPING

MINUTES
12/28/94
3:00 P.M.

The meeting was called to order by Ray at 3:00 p.m.
Those present were Raymond Chasse, Roberta Belanger, and
Sharon Rafford, Town Manager.

Roberta moved that the minutes for 12/14/94 , motion carried.

Warrants were signed.

Sharon stated that she had been going over the money not
spent in the assessing account and that there was 800.00
approximately still left. She stated that one of Jim's goals
this year was to have our maps updated and new ones made up.
The maps hadn't been done since 1989. She also stated that
this would be a feather in our cap as far as the Comp Plan.
She had checked with Tarr Assessing and he had given her a
quote of \$278.00. She suggested that we go with him because
he has the Town's mylars. She also wants to get a spare copy
to put with the Property cards this was not in the quote but
she was hoping to get them done as a bonus. Roberta moved
that we have the maps done. Motion carried.

Disperse with public comment period, no one there.

There was a brief update on the Inter-Local Agreement, no
motion necessary.

Sharon presented the Board with a model lease agreement that
she and Donna had come up with concerning the Fraser
Employees Fed Credit Union. Roberta was going to take a copy
from a disc to see if she could put it on her computer and
make it look a little more presentable. In the meantime, the
Board suggested that Sharon fax a copy to MMA to see if the
language was right. No motion necessary.

At this time Sharon told the Board that her 3 month probation
period was up and requested that she be considered for a
raise. Ray asked Sharon to fill Roberta in on the conditions
she was given when she had been hired on 8/28/94. This was
done. Sharon asked the Board to up her salary to 20,000.00
at this time as she had asked in the beginning. More
discussion followed. Roberta moved that Sharon's salary be
raised to 20,000.00. and motion carried.

Sharon informed the Board that Bill told her that his job
could be posted and he would be leaving as of Feb. 1st.
It was moved and carried to post Bill's position the month of
January. It was moved and carried to adjourn at 4:30 p.m.
1.5 hrs.

Respectfully submitted

