

AGENDA
TOWN OF PORTAGE LAKE
Regular Select Board Meeting
August 16, 2023
6:00 P.M.

1. Call Meeting to Order & Attendance
3. Approval of Minutes
July 19, 2023 regular meeting
4. Old Business:
 - a. Ashland Subsidy Update
 - b. Oak Point Logging Road—Work Session Update
 - c. Silviculture By-Laws Review
5. New Business:
 - a. Appoint Margaret Pierce as Interim CEO
 - b. MVR (Maine Valuation Return)
 - c. Financial Update: Taxes received to date
 - d. Abatement Requests—Tax Stabilization Program: Steven Dempster & Herb McPherson
 - e. Kitchen roof leak repair quote: \$6,850
 - f. Bill from County for ARPA contract: \$785.73
 - g. Corrine Reimbursement request: cleaning supplies
 - h. Payables Warrants
6. Town Manager's Report
 - a. Tax Stabilization Program has been repealed
 - b. Both boilers cleaned on Aug 10 by DOC
 - c. Artesian wellhouse repaired from winter damage & step installed
 - d. Greg painted all town signposts, campground outhouse & artesian wellhouse to all match
 - e. Leaky valve & pipe in men's bathroom repaired
 - f. Electrical repairs to Municipal Building completed August 14
7. Other Select Board Business
8. Public Comments (as time allows)
9. Adjourn

Next Regular Select Board Meeting: Wednesday, September 20, 2023

Upcoming Meetings & Events:

PORTAGE LAKE BOARD OF SELECTPERSONS
Record of Regular Meeting
August 16, 2023, at 6:00 p.m.
Portage Lake Municipal Building Conference Room

Members Present: Michelle Johnson, Chairperson; Barry "Beech" Kenney, Bruce Laveway.

Members Absent: None.

Others Present: Corrine Routhier, Jodi Page.

Meeting called to order at 6:00 p.m. by Michelle Johnson.

Approval of Minutes: Selectboard reviews the minutes from the July 19, 2023, regular. **Motion made and seconded to approve the minutes for the July 19, 2023, regular meeting as written. Motion carries.**

OLD BUSINESS

Ashland Subsidy Update: Michelle and Bruce attended a special meeting for Ashland's Council and Cyr Martin. Ashland confirmed there is surplus money left over from the subsidies we pay them that is getting dumped into their General Fund. **Motion made and seconded to move forward with applying to the State to swap Ambulance Services. Motion carries.**

Oak Point Logging Road—Work Session Update: The Board met with residents of Oak Point to discuss the logging road. **Motion made and seconded to table the discussion when all Board members are present. Motion carries.** The Board revisited this after Beech's arrival. No decisions or motions were made at this time.

Silviculture By-Laws Review: The Board discussed the Silviculture By-Laws and chose to amend them.

NEW BUSINESS

Appoint Margaret Pierce as Interim CEO: **Motion made and seconded to appoint Margaret Pierce as Interim CEO. Motion carries.**

MVR (Maine Valuation Return): The Board reviewed the valuation and signed it.

Financial Update—Taxes received to date: We are a little bit ahead of where we were last year at this time.

Abatement Requests—Tax Stabilization Program—Steven Dempster & Herb McPherson: The Board reviews the abatement requests. **Motion made and seconded to sign the abatement requests for Steven Dempster and Herb McPherson. Motion carries.**

Kitchen roof leak repair quote--\$6850: Corrine contacted 4 different companies for estimates. Otis Nelson was the only one to reply with an estimate of \$6850. The other 3 companies had no availability. **Motion made and seconded to accept Otis Nelson's estimate with the addition of an anchor point to be installed on the roof. Motion carries.** A special town meeting will need to be held to release the funds. **Motion made and seconded to use funds from the Stumpage account to pay for the roof repairs. Motion carries.**
Bill from County for ARPA contract--\$785.73: The Board chose to use ARPA funds to pay for this. **Motion made and seconded to use ARPA funds to pay the County bill. Motion carries.** A special town meeting will need to be held to approve this.

Corrine Reimbursement request—cleaning supplies: **Motion made and seconded to approve the reimbursement request for \$30.96. Motion carries.**

Payables Warrants: The Board reviews the Treasurer's warrants and signs them for approval.

TOWN MANAGER'S REPORT

- A. Tax Stabilization Program has been repealed. Letters have been mailed to the applicants notifying them of the repeal.
- B. Both boilers cleaned on August 10 by DOC.
- C. Artesian well house repaired from winter damage & step installed.
- D. Greg painted all town signposts, campground outhouse & artesian well house to all match.
- E. Leaky valve & pipe in men's bathroom repaired.
- F. Electrical repairs to Municipal Building completed August 14.

OTHER SELECTBOARD BUSINESS

Bruce received an email from Jen Buckingham. They want to document all Park & Rides throughout the State. A link was provided to add the Town of Portage's information. Bruce wanted to know if there was any issue with him going down and brush hogging the area. There was none.

The Board chose September 20, 2023, at 6 p.m. to hold the special town meeting.

Comments from the Public (as time allows):


Next regular Selectboard meeting is Wednesday, September 20, 2023, at 6:30 p.m.

Regular Selectboard Meeting adjourned at 7:01 p.m.

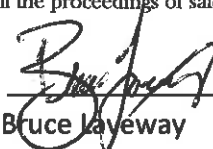
Upcoming Meetings & Events:

We, the undersigned, being Officers of the Portage Lake Board of Selectpersons, do hereby certify that the foregoing meeting is a true and correct record. We hereby consent to confirm, ratify and approve all actions taken at said meeting, all and singular, and the foregoing records thereof, and acknowledge and certify that the same are true and correct records of all the proceedings of said meeting and hereby approve the same.

Approved: _____


Barry Kenney

Signed: _____


Bruce Laveway

Michelle Johnson, Chairperson

TAXES RECEIVABLE UPDATE AS OF 8/16/2023

2023 Tax Commitment

REAL ESTATE TAXES:

Commit: \$936,429.53
Rec'd: \$537,966.16
Bal \$398,463.37

% received as of 8/16/2023 **57.45%**

351 Accts. left to be paid

PERSONAL PROPERTY TAXES:

Commit: \$89,202.90
Rec'd: \$87,007.43
Bal \$2,195.47

% received as of 8/16/2023 **97.54%**

20 Accts. left to be paid

Comparisons:

First month following Commitment:

Tax Year	% Received	
	RE	PP
2016	43.49%	16.37%
2017	64%	91%
2018	44.46%	15.53%
2019	67.96%	95.58%
2020	73.05%	97.24%
2021	52.06%	19.07%
2022	52.99%	18.75%