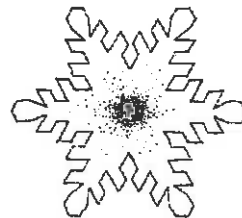
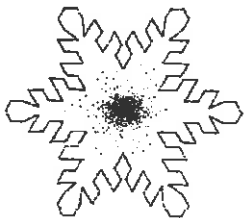
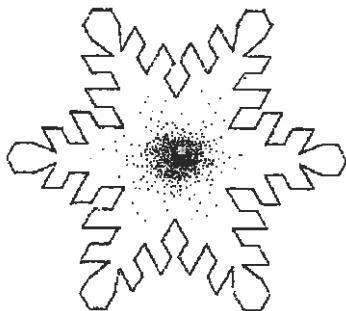


Portage Planning Board
Regular Meeting
Wednesday, January 7, 1997
7:00 PM at the Town Hall

Agenda:

1. Meeting minutes
2. Tourism/town promotion



Portage Lake Business Information Form

Name of Business: _____

Mailing Address: _____

Street Address: _____

Phone number: _____

Contact Person: _____

Please Check all that apply to the type of Business:

- Lodging (camp rental, B & B, Motel)
- Food services
- Arts, Crafts, Sewing
- Recreation (horse back riding, canoe rental, snow sled rental)
- Maine Guide, taxidermy other hunting & fishing
- Mechanic (small engine, vehicle)
- Business trades (carpentry, electrical, masonry, construction contractor)
- Forest Industry related (wood harvesting, trucking)
- Other

Please BRIEFLY describe your business as you would like it to appear:

Please return to the town office as soon as possible.

Thank You for your time.

PORTAGE LAKE PLANNING BOARD MINUTES

Jan 28, 1997

Members Present: Kathy Hoppe, Kathy Gagnon,
Diana Michaud, Frank Currier

Meeting brought to order at 7:00 PM.

Reviewed Jay's changes to the Land Use revisions.

Motion was seconded to accept Jay's changes.

Discussions on implementing tourism - ways to advertise our town.

Next meeting on March 4, Tuesday, will be open to public to review completed Comprehensive Plan. Our Comprehensive Plan package will be a warrant at our annual town meeting.

Motion to adjourn at 7:35, by Kathy Gagnon, seconded by Frank.

Minutes respectfully submit by Diana Michaud

**Portage Lake Planning Board
Public Information Meeting & Regular Meeting
Tuesday March 4, 1997, 7:00 pm
Town Hall**

Agenda:

1. Hear public comment on amendments to the Comprehensive Plan.

2. Between the money the Town raised and the State granted us for the Comprehensive Plan, we have \$2,600 left. This money **MUST** be used for a project related to the Comprehensive Plan (something we identified in the plan.)

Here are some possible projects:

Promotion of Tourism - print a brochure/pamphlet, develop a web page

Improve Recreational opportunities - changing house

Housing improvement - hire someone to write and apply for a CDBG grant.

Road improvement - (I don't know what 2,600 would do)

Ordinance improvement: Update the town wide ordinance.

Maps - have the Comp Plan Maps put in protection sheets and displayed on the wall.

Please give some thought to other projects that were identified in the Comp Plan, and come prepared to discuss and vote.

3. Other Business



PORTAGE LAKE PLANNING BOARD MINUTES

Mar 04, 1997

Members Present: Kathy Hoppe, Kathy Gagnon,
Diana Michaud, Frank Currier

PAT
Sharon Rafford, ~~Raymond Chasse~~, and Grace Nason were in attendance.

Meeting brought to order at 7:00 PM.

Reviewed Jay's final changes to the Comprehensive Plan.

Motion was seconded to accept Jay's changes. The Plan is ready to be brought at the annual town meeting for the town's voting.

Discussions was on ~~how to~~ what steps should been taken to carry out the Plan. How to put the remaining monies to good use. The board felt we should concentrate on tourism, advertising our town, trying to bring people in.

Motion to table the above for one month by Frank, seconded by Kathy Gagnon, so moved.

Asked Grace Nason to join our board.

Next meeting will be April 15th, at 7:00 PM.

Motion to adjourn at 8:30 PM by Kathy, seconded by Frank.

Submitted by Diana Michaud

**Portage Planning Board
Regular Meeting
Wednesday, May 14, 1997
7:00pm Town Hall**

Agenda:

1. Permit Application - Amy Collins. Amy has submitted an application to operate a water ski shop out of her home on the West Cottage Road. The application for a Home Occupation is coming to the Planning Board because the residence is in the Shoreland Zone Limited Residential area. The Board must decide if this is a Home Occupation or if it is a Commercial use. Please refer to the Shoreland Zoning Ordinance and read the description of the District and the definitions. In addition, I have copied pages from the Maine Code Enforcement Officers Training & Certification Manual that may help with the understanding of the issue.
2. What to do with the remaining Comprehensive Plan money?
3. What next? Now that the Comprehensive Plan is completed, what "tasks" do we accomplish from the Plan? (Please review the back section of the Plan and look for things the Planning Board is suppose to do. Which one of these things would you like to tackle first?)



PORTAGE LAKE PLANNING BOARD MINUTES

May 14, 1997

Members Present: Kathy Hoppe, Christy Dicker,
Diana Michaud, Frank Currier

Ralph Stolze, Amy and Jim Collins were in attendance.

Minutes of last meeting were corrected to read in part as:
Person in attendance was Pat Raymond, not Raymond Chasse.
Minutes were accepted with above correction.

Meeting brought to order at 7:10 PM.

Amy and Jim came to the board to explained what they proposed to do with their new home occupation venture. Summer months only. Small business with shop of 16'x 20' for small inventory. Considering that the business is compatible with the lake, a permit was approved with the conditions that their front sign will be no bigger than 3 square feet and the permit is for Five Years and Non-transferable. Motion was made by Frank and seconded by Christy.

It was decided that the Planning Board will use the balance of the Comprehensive Plan funds to promote tourism, using brochures and advertising. Further discussion at future meetings.

Next meeting will be June 18th, at 7:00 PM.

Motion to adjourn at 8:05 PM by Frank, seconded by Christy.

Submitted by Diana Michaud

PORTAGE PLANNING BOARD
REGULAR MEETING
WEDNESDAY, JUNE 18, 1997
7:00pm TOWN HALL

Agenda:

1. Permit Application - Clayton DeMerchant. Wants to move present building back, which will be within 100' from water line. I have attached a copy of the plan site.

PORTAGE LAKE PLANNING BOARD MINUTES

Jun 18, 1997

Members Present: Kathy Hoppe, Christy Dicker,
Diana Michaud, Frank Currier

Mr & Mrs Clayton Demerchant were present.

Minutes of last meeting minutes were accepted as written.

Meeting brought to order at 7:06 PM.

Mr & Mrs DeMerchant explained what they wanted to do to improve their lot/camp, as per plan. This board decided to visit the property for inspection on Friday, 6:30 pm.

Kathy had brochures that she collected on her trip, it was decided to look over at our next meeting and make a decision for Portage.

Motion to adjourn at 7:55 PM by Christy, seconded by Diana.

Those present on Friday night were, Christy Dicker, Diana Michaud, Frank Currier, Kathy Hoppe, Ralph Stolze, Peter St. Peter; after close examination, the board approved the permit with a motion that the back of the camp be moved to the 100 ft mark from the high water level, dimensions of the building will remain as it stands. Removal of sheds, within a three (3) year period. Motion was made by Christy, seconded by Diana.

Submitted by Diana Michaud

Note: Answer questions 30 through 32 only if you are proposing to build a new driveway.

30. Type of surface (gravel, ledge, hot top etc.)

31. Number of yards of fill.

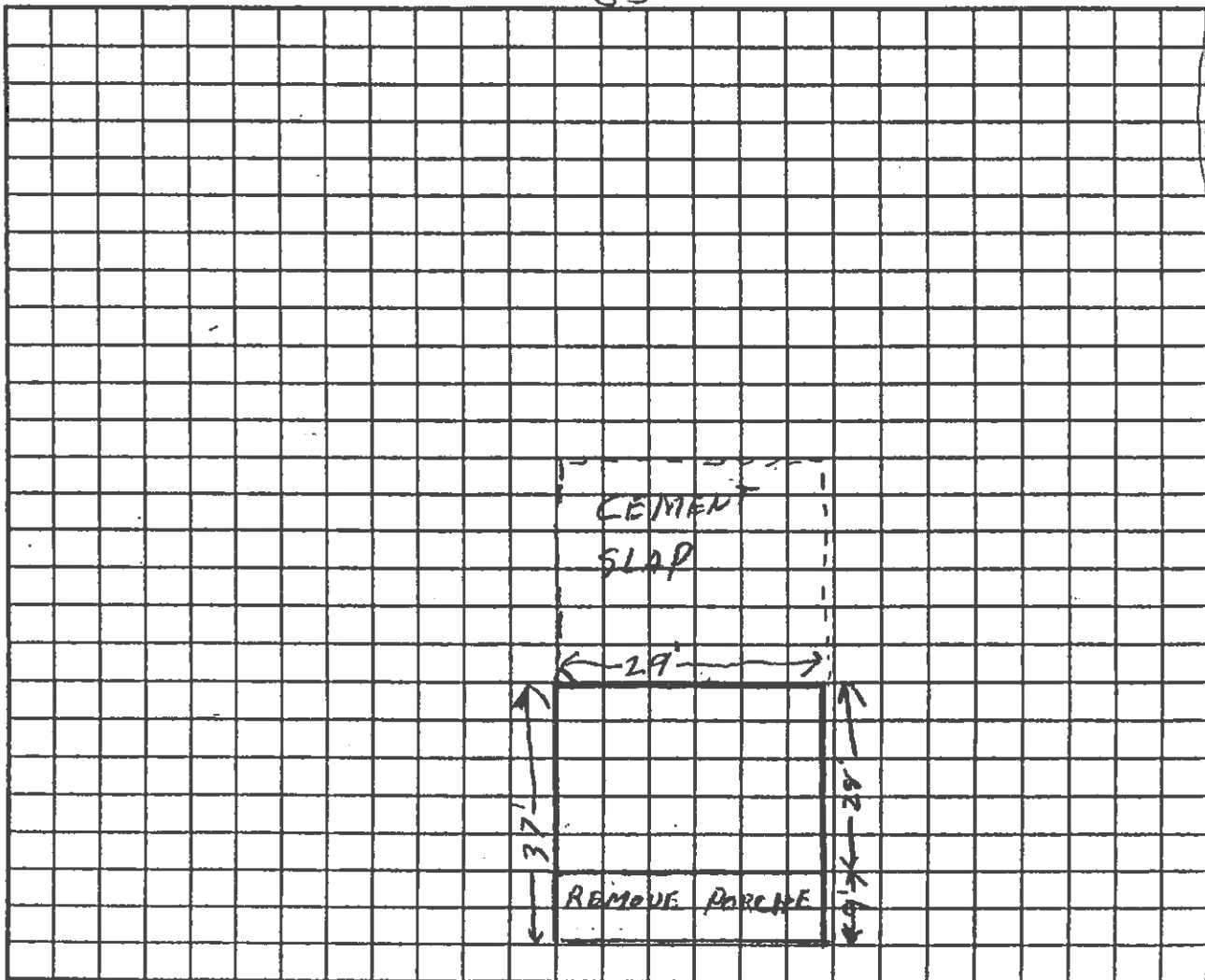
32. Describe any stormwater and erosion control methods to be used. (i.e. ditch turn-outs, hay bales)

Site Plan

DEMERCHANT

Please include: lot lines, area to be cleared of trees and other vegetation, the exact position of proposed structures, including decks, porches, and out buildings with accurate setback distances from the shoreline, side and rear property lines, the location of proposed wells, septic systems, and driveways, and areas and amounts to be filled or graded. If the proposal is for the expansion of an existing structure please distinguish between the existing structure and the proposed expansion.

85



6 FEET FROM LAKE

Scale" 1 = 5 feet.

3

MOVE CAMP 40' BACK ON CEMENT SLAP
REBUILD 8' X 29' PORCHE THIS SUMMER OR NEXT

Portage Planning Board Regular Meeting
Tuesday, Sept. 9, 1997
7:00 pm Portage Town Hall

Agenda:

1. Minutes from previous meetings
2. Driveway application for Parker Sutherland on Indian Point —
3. New Business ??

(Note it is important that we have a quorum in order to render a decision on the application, if you will not be able to attend the meeting please give Kathy a call.)

FORTAGE LAKE PLANNING BOARD MINUTES

Sep 09, 1997

Members Present: Kathy Hoppe, Christy Dicker,
Diana Michaud, Frank Currier
Grace Nason

Ralph Stolze was present.

Minutes of last meeting minutes were accepted as written.

Meeting brought to order at 7:03 PM.

Parker Sutherland was present with application for a new driveway. Discussion on proposed driveway, motion to accept such driveway by Frank and seconded by Christy.

Planning board procedure, by-laws, and shoreland zoning regulations were discussed.

Brochures for town advertising was discussed. Frank brought all the brochures collected home to study- a full discussion will be had at our next meeting. We are in hopes that Ms Natilee Bragg will be able to attend our next meeting to guide us as to what procedure with should be use.

Motion to adjourn at 8:46 PM by Christy, seconded by Grace.

Next meeting to be October 22nd, at 7:00 pm.

Respectfully submitted by Diana Michaud

**Portage Planning Board Meeting
Wednesday, October 22, 1997 - 7:00 PM
Town Hall**

Agenda:

1. Minutes from previous meeting
2. Tourism. Natilee Brag will present/discuss possible tourism promotion options for Portage.

As usual, all are welcome to attend, but the Board would like to encourage any business in Portage to also attend. The Planning Board has a small pot of money left from the Comprehensive Planning Process and have decided to spend it on promoting Portage - developing tourism.

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PURCHASE LAKE PLANNING BOARD MINUTES

Oct 22, 1997

Members Present: Kathy Hoppe, Diana Michaud,
Frank Currier, Grace Nason

towns people were present to welcome Natilee Bragg.

Meeting brought to order at 7:08 PM.

Natilee laid out the format to help us on our way to complete a good advertising system for our town. She was very free with her information and suggestions. Good advertising is the key to promoting our town.

The five steps to her format is as follows:

1. History - names, backbone
2. Local - be proud, recognition
3. Unique business, talents, no politics
4. Natural resources - people
5. Amenities - all businesses

Committees will be formed at our next meeting.

Grace will speak with Cherry Danker to see if she will give us a hand laying out our committees and format.

Laura Bouchard will work on a survey form to give to all our town businesses and see if we can get on the web through UMPI.

Motion by Frank to send Natilee a \$40.00 check for coming to help us, seconded by Grace, motion carried.

We adjourned at 9:20 pm.

Next meeting to be November 10th, at 7:00 pm.

Respectfully submitted by Diana Michaud

**Portage Planning Board
Regular Meeting
Monday, November 10, 1997
7:00 PM
Portage Town Hall**

Agenda:

1. Minutes from previous 2 meetings.
2. Tourism

Please note all business, no matter how large or small, are invited to get involved with the Planning Board's efforts to promote our community.

PORTAGE LAKE PLANNING BOARD MINUTES

Nov. 10, 1997

Members Present: Kathy Hoppe, Diana Michaud,
Christy Dicker, Grace Nason

Townperson present: Cherry Danker.

Meeting brought to order at 7:08 PM.

Minutes were accepted as written.

Tourism:

Kathy brought in maps/layouts of the town and surrounding towns. It was decided to wait for the informational forms to be completed to go any further with planning.

A history write-up was done by Ms Danker based on the History section of the Comprehensive Plan and personal information from local people.

A list of the businesses in town was put together, which is enclosed.

Adjourned at 8:50 pm, motioned by Christy and seconded by Grace.

Next meeting will be December 3rd, at 7:00 pm.

Respectfully submitted by Diana Michaud

BUSINESSES

ROUTE 11

SARAH BROOKS
ROBERT FLINT
PETER ST. PETER
GERRY CHAKETTE
MAL NASON
PORTAGE SOUTH CONST.
ROBERTA FLINT
JOHN ROBERTSON
PORTAGE CEDAR MILL
CUSTOM TAXIDERMY
JOE'S SERVICE
JAS DUMOND
DEAN'S MOTOR LODGE
COFFIN'S GENERAL STORE
GIB GAGNON
PORTAGE CONGREGATIONAL CHURCH
OUR LADY/LADY CATHOLIC CHURCH
TERRY PATTERSON
GRACE NASON
PAULA FISH
CYR LUMBER INC
RALPH PELLETIER
LLOYD JANDREAU
LARRY BELANGER
PORTAGE HILLS GOLF COURSE
DAVID BULSTRIDGE GLASS / Logging
MACLEAN DEER FARM
DANNY HIGGINS
BUNNIE CONDON
PAI RAYMUND
JOHN CONDON
GINNY OVERLUCK

EAST COTTAGE

KELLY CONDON
FRED BAKER
ADRIAN BELANGER SR
BETTY BRADON
WAYNE FLINT
MARK RAFFURD JR
JIM LEIGHTON
ALCIDE BOUCHARD
JEANINE VALLINCOURT
ANN & EMILE BUSHEY
SAMMY
FRANK CURRIER

HAYWARD

SOUCY & SON
MAINE FORESTRY SERV
GLENN LEGASSIE
DIANA MICHAUD
ANNE DSUPIN

WEST COTTAGE

RAYMOND CHASSE
SEAPLANE BASE
ROCK LUMBER CO
PERCY'S CAMPS
JIM CULLINS
JOE CHUINARD
CHARLIE LONG
PARADIS LOGGING
STEVE JANDREAU
LAUREL THERIAULT
CROOKED TREE
GERALD & PAULINE
EVERETT
DAVID BERRY
INDEPENDENT TRKG

ASHLAND AREA:

DALTON INN
FOUR SEASONS
LIL'S RESTAURANT
FREME'S
FRASER FCU
KEY BANK
PEOPLE'S HERITAGE
LOGGING MUSEUM

PHARMACY
&
CLINIC
LIBRARY

PORTAGE PLANNING BOARD
REGULAR MEETING
WEDNESDAY, DECEMBER 3, 1997
7:00 PM TOWN HALL

Agenda:

1. Minutes
2. Portage Promotional Document (tourism and other businesses)
3. Other ???

PORTAGE LAKE PLANNING BOARD MINUTES

Dec 09, 1997

Members Present: Kathy Hoppe, Diana Michaud,
Christy Dicker, Grace Nason
Frank Currier

Meeting brought to order at 7:03 PM.

Minutes were accepted as written.

Tourism:

Christy will inquire as to whom we could get to re-type the write up on Portage history, with a format to be used on the internet advertisement.

More work will be done on the survey to be sent to all businesses. Once it's completed it should be mailed out and followed up with a phone call.

Motion to adjourned at 8:05 pm, motioned by Grace and seconded by Christy. Next meeting will be January 7th, at 7:00 pm.

Respectfully submitted by Diana Michaud