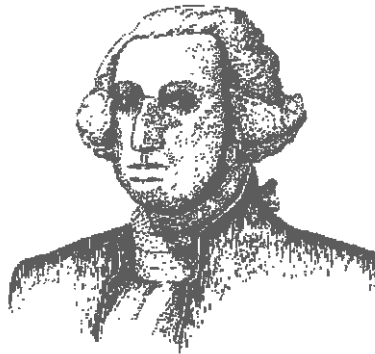


**Portage Planning Board
Regular Meeting
Wednesday, February 11, 1998
7:00 pm Town Hall**

Agenda:

- 1. Minutes of previous meeting**
- 2. Business Directory**



Presidents Day February 16, 1998

PURCHASE LAKE PLANNING BOARD MINUTES

Feb 11, 1998

Members Present: Kathy Hoppe, Diana Michaud,
Christy Dicker, Cherry Danker
Frank Currier

Meeting brought to order at 7:08 PM.

Minutes were accepted as written.

Townsmen in attendance: Laurie Bouchard

Our main topic this meeting was to get a report on the responds on the informational sheets we mailed out to all our businesses. We were a little disappointed in the small amount returned. It was decided that we would send out again to those we haven't heard from with a note attached as to the importance of filling out our forms. With a deadline of Feb 18th.

Christy was contacted by Natella Bragg with information on the Best of New England Vacations, a company that advertises on tourism and they stated that they had no information at all on northern Maine. They were very interested in the information we are gathering to promote our town. We were informed exactly what we should gather and they would help us out.

Our next meeting is Feb 24th, where we hope all the informational forms will be in so we are able to send these in, as our deadline to report is March 1st.

Motion to dismiss by Christy, seconded by Cherry at 8:30 pm

Respectfully submitted

Diana Michaud

FORTAGE PLANNING BOARD
REGULAR MEETING
TUESDAY FEBRUARY 24, 1998

Agenda:

1. Minutes of previous meeting
2. Business Directory

PURCHASE LAKE PLANNING BOARD MINUTES

Feb 24, 1998

Members Present: Kathy Hoops, Diana Michaud,
Christy Dicker, Cherry Danker
Frank Currier, Grace Nason

Meeting brought to order at 7:03 PM.

Minutes were accepted as written with the correction that Frank Currier was not in attendance at our Feb 11th meeting.

Townspople in attendance: Sharon Kalford.

Discussion on getting on a net page - what is involved in getting on. Kathy explained our options about getting our own web page.

Christy reported on the results of our second mailing of our business survey. She got good results with the more direct approach. We will go ahead with the surveys we now have. We decided to add all town clubs to our list of directory.

Sharon will approach our selectmen to see if they will approve connecting the internet system to the town's present computer system. This would enable the town to get e-mail on a regular basis.

Motion to dismiss by Frank, seconded by Cherry at 8:35 pm.

Respectfully submitted

Diana Michaud

FURFAGE PLANNING BOARD
REGULAR MEETING
TUESDAY, MARCH 17, 1998

AGENDA:

1. Minutes
2. Business Directory - including developing a web site

PUKIAGE LAKE PLANNING BOARD MINUTES

Mar 17, 1998

Members Present: Kathy Hoppe, Diana Michaud,
Christy Dicker, Cherry Danker
Grace Nason, *Amy COLLINS*

Public in attendance: Sharon Rafford, Kathy Gagnon,
Pat Raymond, Denise Bell and David Bell

Meeting brought to order at 7:03 PM.

Minutes were accepted as written, motion to accept by
Christy, seconded by Amy.

Amy introduced the Bells from Web Impressions, they explained what information we need to gather to get a web page for the town. They answered question in this matter. Amy has agreed to receive the town's E-mail (and answer this mail) for a time, and see how this works. Amy made a motion that we do create a town Web page with Web Impressions, at no cost to the town. it was seconded by Christy.

Survey sheets on businesses were reviewed and put in proper categories. in preparation to turn over to Web Impressions. corrections to each sheets were made. as needed. Amy will make further needed corrections, if necessary. with all pictures collected.

town history written by Cherry will be divided in three sections, this will enable us to include it on the town's Web page.

Motion to dismiss by Christy, seconded by Grace at 9:45 pm.

Next meeting will be April 7, at 7:00 pm.

Respectfully submitted

Diana Michaud

PORTAGE PLANNING BOARD
REGULAR MEETING
TUESDAY, APRIL 7, 1998
7:00 PM PORTAGE TOWN HALL

Agenda:

1. Meeting minutes
2. Business Directory
3. New Business - Educational opportunity April 14th - see attached.

Note: The Select persons will be holding a meeting Wednesday, April 8, 1998 to review the hardwood mill proposal for the old chip plant site, the Planning Board has been asked to attend if possible.

FORTAGE LAKE PLANNING BOARD MINUTES

Apr 07, 1998

Members Present: Kathy Hoppe, Diana Michaud, Frank Currier
Cherry Danker Grace Nason, Amy Collins

Public in attendance: Laura Bouchard

Meeting brought to order at 7:00 PM.

Minutes were accepted as written, motion to accept by
Amy, seconded by Cherry.

Pictures were brought in for review by Amy and Grace.

Kathy brought in a first copy of the information compiled for
our web page thru Web Impressions. It will be reviewed by
Cherry and Frank to make necessary corrections, and will try
to get it back to Kathy by the 17th to make the corrections
on our disk.

Grace will try to scan the pictures onto this copy with her
scanner, to prepare corrected copy for Web Impressions.

Meeting adjourned at 8:25 pm, motioned by Grace and seconded
by Cherry.

Respectfully submitted

Diana Michaud

Portage Planning Board Meeting
Wednesday, May 6, 1998
6:00 pm Town Hall

Agenda:

1. Minutes
2. Alcid Bouchard Application. Rich Baker, Maine DEP's Shoreland Zoning Coordinator, will be here to help us to review the application.
3. Business Directory up date - where are we?
4. Possible Water Quality Improvement Project. (A few concerned citizens from town are looking into ways Portage Landowners can help protect and improve the water quality of the lake. The Select persons have invited Jennifer Zipprich, of the Fish River Lakes Association, and Kate Albert, Americorps Volunteer working with the Maine DEP, to explain the available programs. The Select persons meeting starts at 7:00 at which time we will combine our two meetings.)

PORTAGE LAKE PLANNING BOARD MINUTES

May 06, 1998

Members Present: Kathy Hoppe, Diana Michaud, Frank Currier
Cherry Danker, Grace Nason, Amy Collins
Christy Dicker

Public in attendance: Laura & Alcide Bouchard, Ralph Stolze
Sharon Rafford, and Richard Baker

Meeting brought to order at 6:00 PM.

Minutes were accepted as written, motion to accept by
Grace, seconded by Cherry.

Rich was here to discuss Shoreland Zoning and how it would
affect Laura and Alcide's application for a camp site. Rich
reviewed their application and made helpful suggestions and
explained regulations. After some questions from the board
and the Bouchard's, he commented that the cabins would be all
right but the additional tenting sites would not be according
to regulation.

Next meeting, May 13th, 7:30 pm.

Meeting adjourned at 7:40 pm, motioned by Amy and seconded by
Christy.

Respectfully submitted

Diana Michaud

PORTAGE PLANNING BOARD
SPECIAL MEETING
WEDNESDAY, MAY 13, 1998
7:30PM PORTAGE TOWN HALL

Agenda:

1. Meeting minutes
2. Application from the Maine Woods Company for a hard wood mill at old chip plant site. (Note to Board members, this is not in the Shoreland Zone, but does trigger our town wide ordinance. This project is occurring in our General Purpose District, it is not a permitted use, but is a conditional use - read all of Section 10. They need to meet the dimensional requirements in Section 10.6 and the Performance standards of Section 12. Thus, our job is to review their permit application to see that everything conforms and is met - if it is we issue a permit.)
3. Consideration of zoning changes. (Note to Board members - inclosed is a copy of the State model ordinance table that includes the Limited Commercial District. We must be at least as restrictive.)
4. Essential Habitat designation for nesting Bald Eagles in Portage.

Don't forget the NMDC is hosting workshops on Site Plan/Design Review on May 12, 1998 in Ft. Kent, May 13, 1998 in Caribou and May 14 in Houlton.

From Middle State Ordinance

- 2. Flood plains along rivers and flood plains along artificially formed great ponds along rivers, defined by the 100 year flood plain as designated on the Federal Emergency Management Agency's (FEMA) Flood Insurance Rate Maps or Flood Hazard Boundary Maps, or the flood of record, or in the absence of these, by soil types identified as recent flood plain soils. This district shall also include 100 year flood plains adjacent to tidal waters as shown on FEMA's Flood Insurance Rate Maps or Flood Hazard Boundary Maps.
- 3. Areas of two or more contiguous acres with sustained slopes of 20% or greater.
- 4. Areas of two (2) or more contiguous acres supporting wetland vegetation and hydric soils, which are not part of a freshwater or coastal wetland as defined, and which are not surficially connected to a water body during normal spring high water.
- 5. Land areas along rivers subject to severe bank erosion, undercutting, or river bed movement and lands adjacent to tidal waters which are subject to severe erosion or mass movement, such as steep coastal bluffs.

NOTE: Municipalities may also include the following other areas which have been recommended for protection in the comprehensive plan of the municipality such as:

- A. Other important wildlife habitat;
- B. Natural sites of significant scenic or esthetic value;
- C. Areas designated by federal, state or municipal governments as natural areas of significance to be protected from development; and
- D. Other significant areas which should be included in this district to fulfill the purposes of this Ordinance, such as, but not limited to, existing public access areas and certain significant archaeological and historic sites deserving of long-term protection as determined by the municipality after consultation with the Maine Historic Preservation Commission.

B. Limited Residential District

The Limited Residential District includes those areas suitable for residential and recreational development. It includes areas other than those in the Resource Protection District, or Stream Protection District, and areas which are used less intensively than those in the Limited Commercial District, the General Development District, or the Commercial Fisheries/Maritime Activities District.

C. Limited Commercial District

The Limited Commercial District includes areas of mixed, light commercial and residential uses, exclusive of the Stream Protection District, which should not be developed as intensively as the General Development District. This district includes areas of two or more contiguous acres in size devoted to a mix of residential and low intensity business and commercial uses. Industrial uses are prohibited.



From Middle State Crd. name

F. Commercial and Industrial Uses

The following new commercial and industrial uses are prohibited within the shoreland zone adjacent to great ponds classified GPA, and rivers and streams which flow to great ponds classified GPA:

- a. Auto washing facilities
- b. Auto or other vehicle service and/or repair operations, including body shops
- c. Chemical and bacteriological laboratories
- d. Storage of chemicals, including herbicides, pesticides or fertilizers other than amounts normally associated with individual households or farms
- e. Commercial painting, wood preserving, and furniture stripping
- f. Dry cleaning establishments
- g. Electronic circuit assembly
- h. Laundromats, unless connected to a sanitary sewer
- i. Metal plating, finishing, or polishing
- j. Petroleum or petroleum product storage and/or sale except storage on same property as use occurs and except for storage and sales associated with marinas
- k. Photographic processing
- l. Printing

G. Parking Areas

1. Parking areas shall meet the shoreline setback requirements for structures for the district in which such areas are located, except that in the Commercial Fisheries/Maritime Activities District parking areas shall be set back at least twenty-five (25) feet from the normal high-water line or the upland edge of a wetland. The setback requirement for parking areas serving public boat launching facilities, in Districts other than the General Development and Commercial Fisheries/Maritime Activities Districts may be reduced to no less than fifty (50) feet from the normal high-water line or upland edge of a wetland if the Planning Board finds that no other reasonable alternative exists.
2. Parking areas shall be adequately sized for the proposed use and shall be designed to prevent stormwater runoff from flowing directly into a water body, and where feasible, to retain all runoff on-site.
3. In determining the appropriate size of proposed parking facilities, the following shall apply:
 - a. Typical parking space: Approximately ten (10) feet wide and twenty (20) feet long, except that parking spaces for a vehicle and boat trailer shall be forty (40) feet long.
 - b. Internal travel aisles: Approximately twenty (20) feet wide.

H. Roads and Driveways

The following standards shall apply to the construction of roads and/or driveways and drainage systems, culverts and other related features.

1. Roads and driveways shall be set back at least one-hundred (100) feet from the normal high-water

Portage Lake Ordinance

Section 5. Availability

A certified copy of this Ordinance shall be filed with the Municipal Clerk and shall be accessible to any member of the public. Copies shall be made available to the public at reasonable cost at the expense of the person making the request. Notice of availability of this Ordinance shall be posted.

Section 6. Severability

Should any section or provision of this Ordinance be declared by the courts to be invalid, such decision shall not invalidate any other section or provision of the Ordinance.

Section 7. Conflicts with Other Ordinances

Whenever a provision of this Ordinance conflicts with or is inconsistent with another provision of this Ordinance or of any other ordinance, regulation or statute, the more restrictive provision shall control.

Section 8. Amendments

This Ordinance may be amended by majority vote of the legislative body. Copies of amendments, attested, and signed by the Municipal Clerk, shall be submitted to the Board of Environmental Protection following adoption by the municipal legislative body and shall not be effective unless approved by the Board of Environmental Protection. If the Board of Environmental Protection fails to act on any amendment within forty-five (45) days of the Board's receipt of the amendment, the amendment is automatically approved. Any application for a permit submitted to the Town of Portage Lake within the forty-five (45) day period shall be governed by the terms of the amendment, if such amendment is approved by the Board.

Section 9. Districts and Zoning Map

A. Official Shoreland Zoning Map

The areas to which this Ordinance is applicable are hereby divided into the following districts as shown on the Official Shoreland Zoning Map(s) which is (are) made a part of this Ordinance:

- 1. Resource Protection
- 2. Limited Residential
- 3. Stream Protection (All are not shown)

(Appendix A - Official Shoreland Zoning Map)

TABLE 1. LAND USES IN THE SHORELAND ZONE

DISTRICT

LAND USES	SP	RP	LR	LC	GD	CEM
1. Non-intensive recreational uses not requiring structures such as hunting, fishing and hiking	yes	yes	yes	yes	yes	yes
2. Motorized vehicular traffic on existing roads and trails	yes	yes	yes	yes	yes	yes
3. Forest management activities except for timber harvesting	yes	CEO ¹	yes	yes	yes	yes
4. Timber harvesting	CEO	CEO ¹	yes	yes	yes	yes
5. Clearing of vegetation for approved construction and other allowed uses	yes	yes	yes	yes	yes	yes
6. Fire prevention activities	yes	yes	yes	yes	yes	yes
7. Wildlife management practices	yes	yes	yes	yes	yes	yes
8. Soil and Water conservation practices	no	yes ²	yes ²	yes ²	yes ²	yes ²
9. Mineral exploration	no	PB ³	PB	PB	PB	PB
10. Mineral extraction including sand and gravel extraction	yes	yes	yes	yes	yes	yes
11. Surveying and resource analysis	yes	yes	yes	yes	yes	yes
12. Emergency Operations	yes	PB	yes	yes	yes	yes
13. Agriculture	PB	PB	PB	yes	yes	yes
14. Aquaculture						
15. Principal structures and uses	PB ⁴	PB ⁹	CEO	CEO	CEO	no
A. One and two family residential	no	no	PB	PB	PB	no
B. Multi-unit residential	no	no	no	PB	PB	PB ⁵
C. Commercial	no	no	no	no	PB	PB ⁵
D. Industrial	no	no	no	PB	PB	PB ⁵
E. Governmental and Institutional	PB ⁴	PB	CEO	CEO	CEO	PB ⁵
F. Small non-residential facilities for educational, scientific, or nature interpretation purposes	PB ⁴	PB	CEO	CEO	yes	yes
16. Structures accessory to allowed uses						
17. Piers, docks, wharves, bridges and other structures and uses extending over or below the normal high-water line or within a wetland						
a. Temporary	CEO	CEO	CEO	CEO	CEO	CEO
b. Permanent	PB	PB	PB	PB	PB	PB ⁵
18. Conversions of seasonal residences to year-round residences	LPI	LPI	LPI	LPI	LPI	no
19. Home occupations	PB	no	PB	CEO	yes	yes
20. Private sewage disposal systems for allowed uses	LPI	LPI	LPI	LPI	LPI	LPI
21. Essential services	PB ⁶	PB ⁶	PB	PB	PB	PB
22. Service drops, as defined, to allowed uses	yes	yes	yes	yes	yes	yes
23. Public and private recreational areas involving minimal structural development	PB	PB	PB	CEO	CEO	CEO ⁵
24. Individual, private campsites	CEO	CEO	CEO	CEO	CEO	CEO
25. Campgrounds	no	no ⁷	PB	PB	PB	no
26. Road & driveway construction	PB	no ⁸	PB	PB	PB	PB ⁵
27. Parking facilities	no	no ⁷	PB	PB	PB	PB ⁵
28. Marinas	PB	no	PB	PB	PB	PB
29. Filling and earth moving of <10 cubic yards	CEO	CEO	yes	yes	yes	yes
30. Filling and earth moving of >10 cubic yards	PB	PB	CEO	CEO	CEO	CEO
31. Signs	yes	yes	yes	yes	yes	yes
32. Uses similar to allowed uses	CEO	CEO	CEO	CEO	CEO	CEO
33. Uses similar to uses requiring a CEO permit	CEO	CEO	CEO	CEO	CEO	CEO
34. Uses similar to uses requiring a PB permit	PB	PB	PB	PB	PB	PB

¹In RP not permitted within 75 feet of the normal high-water line of great ponds, except to remove safety hazards.
²Requires permit from the Code Enforcement Officer if more than 100 square feet of surface area, in total, is disturbed.
³In RP not permitted in areas so designated because of wildlife value.
⁴Provided that a variance from the setback requirement is obtained from the Board of Appeals.
⁵Functionally water-dependent uses and uses accessory to such water dependent uses only (See note on previous page).
⁶See further restrictions in Section 15(L)(2) on page 20.
⁷Except when area is zoned for resource protection due to flood plain criteria in which case a permit is required from the PB.
⁸Except to provide access to permitted uses within the district, or where no reasonable alternative route or location is available outside the RP area. In which case a permit is required from the PB.
⁹Single family residential structures may be allowed by special exception only according to the provisions of Section 16E, Special Exceptions. Two-family residential structures are prohibited.

NOTE: A person performing any of the following activities shall require a permit from the Department of Environmental Protection, pursuant to Title 38 M.R.S.A. Section 480-C, if the activity occurs on, on, over or adjacent to any freshwater or coastal wetland, great pond, river, stream or brook and operates in such a manner that material or soil may be washed into them:

- A. Dredging, bulldozing, removing or displacing soil, sand, vegetation or other materials;
- B. Draining or otherwise dewatering;
- C. Piling, including adding sand or other material to a sand dune; or
- D. Any construction or alteration of any permanent structure.

I put this together QUICKLY to help us move through the review process - please do not assume it is complete ... please do your own reading of the ordinance.

Things to review for Maine Woods Company:

Section 10.6

Dimensional Requirements:

Lot at least 20,000 square feet? _____

Yard - front set back 50 feet? _____

side setback 10 feet? _____

rear setback 20 feet? _____

Abutting a public road? _____ if so need 100 feet of frontage

Is there more than one principal building? _____ if yes than all dimensional requirements must be met for each building. (Multiply number of buildings times the dimensional requirements)

Building height more than 2.5 stories (35 feet)? _____ (chimneys, building spires may exceed 35 feet, but the feature must then be set back at least the distance equal to the height - has this been done? _____)

Are structures at least 2 feet above flood level? _____

Does this require an earth-moving permit (see Section 12.6.2)? _____
Check Section 12.6.4 for conditions.

Are off street parking requirements met (Section 12.11)? _____

Are there sanitary provisions (Section 12.4)? _____

Are the Signs & Billboards provisions met (Section 12.15)? _____

FORTAGE LAKE PLANNING BOARD MINUTES

May 14, 1998

Members Present: Kathy Hoppe, Diana Michaud
Cherry Danker, Grace Nason
Christy Dicker, Amy Collins

Public in attendance: Gregory Cyr

Meeting brought to order at 7:32 PM

Minutes were accepted as written with the following amendment: Discussion on whether the Bouchard property was considered a "Permitted" areas, it was decided that it was not a "Permitted" area. Application, as written, has been denied because it's location is in a Limited Residual District.

Christy made a motion that the zoning be changed to "Limited Commercial District", seconded by Cherry.

Motion by Cherry and seconded by Grace to bring this item to a public meeting.

Gregory came to explain the new mill site - how it will be laid out and what buildings will be erected. This not under Shoreland Zoning but in the General Purpose District, therefore this board has to approve or reject this application. Expected production is 12 million BF a year.

Greg stated that the height of the main building will be 38', because the building is considered a one story building; it doesn't have a second level and will not have workers on a second level, this board feels the building meets standard. Motion was made by Cherry to approve this application, seconded by Grace. Permit application granted.

Adjourned at 9:30 PM, motion by Cherry, seconded by Amy.

Respectfully submitted

Diana Michaud

TO: Portage Planning Board Members
FROM: Kathy Hoppe
DATE: May 28, 1998
RE: Bouchard Camp Rental

XX

Here is a quick up date on what has been happening.

Many people have been trying to locate an easier alternative to move the camp rental from an un-permittable use to a permittable use. Rich Baker has come up with a somewhat easier and possibly more palatable method, but would still require going through the public processes.

The proposal is the create a new category of use - say Cabin Rental (or some other term). The following are the "things" we would need to add to our ordinance:

1. Add the new category to the table.
2. Add minimum lot standards for this type of use (Section 15 A)
3. Add a use category to Section 15 (creating a Section 15 U)
4. Adding a definition to the definition section.

Rich has agreed to craft some language and standards for us and get them to us as quickly as possible.

Using this method we are not changing the Zoning so we don't need to notify abutters, we are not opening up the shoreline residential area to commercial development that we may not want (a store, restaurant etc.) and if we craft if right, the Bouchards wont have to go for a variance either.

Even though I do not yet have the draft language from Rich, I propose that the Board set a meeting date to review this option since the meeting must be posted 7 days in advance. I suggest we schedule a regular meeting for June 10, 1998 at 7:00 pm. to review Rich's draft, if the draft is amenable to everyone, set the public hearing date, and the public meeting date. Thus, if all goes well, the Bouchards would be all set sometime the beginning of July.

Steve McCulloch was able to locate an electronic copy of our ordinance, so additions should be easy (rather than retyping it).

Since my term is now complete, you will need to vote for a Chair, Vice Chair and Secretary at your first meeting. I am willing to attend the June 10th meeting and help get the Board through the process.

PORTAGE PLANNING BOARD
REGULAR MEETING
WEDNESDAY, JUNE 10, 1998
7:00 PM TOWN HALL

1. Election of Officers
2. Minutes
3. Shoreland Zoning Ordinance changes

PURTAGE LAKE PLANNING BOARD MINUTES

Jun 10, 1998

Members Present: Diana Michaud Cherry Danker, Grace Nason
Christy Dicker, Amy Collins

Public in attendance: Kathy Hoppe

Meeting brought to order at 7:02 PM

Minutes were accepted as written. Motion by Grace, seconded
by Christy.

Election of Officers:

Chairperson - Amy Collins (Accepted for 2 meetings, trial
basis) Motion by Christy, seconded by Grace
Viceperson - Hold
Secretary - Diana Michaud, Motion by Amy, seconded by
Christy

Shoreland zoning revisions were made in preparation for an
additional ordinance. Amy will check on the sizes of the
Bouchard cabins and will make the necessary changes to our
proposed "Rustic Rental" ordinance to present to the towns-
people.

Motion to make the necessary changes to this new ordinance
and to set a public hearing to present these change was set
for June 2, 1998, at 7:00 pm, made by Christy and seconded by
Amy.

Adjourned at 8:15 PM. motion by Cherry, seconded by Grace.

Respectfully submitted

Diana Michaud

PURTAIGE LAKE PLANNING BOARD MINUTES

JUL 02, 1998

Members Present: Diana Michaud, Grace Nason, Amy Collins
Christy Dicker

Public in attendance: Danny Higgins, Selectman; Bud Clark,
Mr. & Mrs. Phil Connelly, Mr. & Mrs. Alcide Bouchard

Meeting brought to order at 7:00 PM.

This meeting was a public hearing to discuss the new ordinance (Rustic Rentals). Amy read the definition as written and the board made the new ordinance clearer to those with questions.

A town meeting was set for July 10, 1998, at 7:00pm, so the people can vote on this new ordinance.

A planning board meeting will be held after the town meeting so this board can review Alcide & Laura Bouchard's new application.

Meeting adjourned at 7:20 pm, motioned by Danny and seconded by Bud.

Respectfully submitted

Diana Michaud

FORTAGE LAKE PLANNING BOARD

AGENDA
July 10, 1998

1. Review minutes of previous meeting.
2. Review Alcide Bouchard's building permit.
3. New business.

FORTAGE LAKE PLANNING BOARD MINUTES

JUL 10, 1998

Members Present: Diana Michaud, Grace Nason, Amy Collins
Christy Dicker, Cherry Danker

Public in attendance: Gloria Curtis, Alcide Bouchard

Meeting brought to order at 7:00 PM.

Minutes accepted with following changes. Town meeting changed to July 17th at 7:00 pm due to the warrant notice wasn't written and post in time. The minutes should be changed to read that it's an amendment to present Shoreland ordinance.

We reviewed the Alcide Bouchard application. Christy suggested that Amy should talk to Duncan at DEP to see what their decision is. Cherry made a motion that we approve this building permit pending the approval of the Shoreline Zoning ordinance addition at their July 17th meeting, seconded by Christy.

Mary Ellen Chase brought information on an advertising plan for the general area which includes Masardis, Ashland, and Fortage, in the Maine Snowmobiler; with a cost of \$144.00 per town, or \$216.50 for individual towns. Christy made a motion to go with this advertisement for the \$144.00, with a ceiling of \$216.50, with a second by Cherry.

After discussion on the progress on the town's Web page, Christy made a motion to have Grace, Gloria and Amy work with Denise Bell to make necessary change/additions for the completion of this Web page, seconded by Cherry. Amy proposed action to finalize Web page, seconded by Cherry. When the finalized copy, prices for copies and binding of our Web page, we shall meet to approve.

Meeting adjourned at 8:20 pm. motioned by Christy, seconded by Grace.

Respectfully submitted

Diana Michaud

PORTAGE LAKE PLANNING BOARD

REGULAR MEETING AGENDA

September 16, Wednesday @ 7:00 PM

Accept minutes as written

Review Sub-Division Application - Seven Island will
be represented.

New Business

PORTAGE LAKE PLANNING BOARD

REGULAR MEETING AGENDA

August 27, Thursday @ 7:00 pm

Accept minutes as written

Discuss tourism for the town

New business

PORTAGE LAKE PLANNING BOARD MINUTES

Aug 27, 1998

Members Present: Diana Michaud, Grace Nason, Amy Collins
Christy Dicker, Cherry Danker

Public in attendance: Madeline & Aubrey Cyr, Ray Beaulier

Meeting brought to order at 7:03 PM.

Minutes accepted as written. motion to accept by Christy,
seconded by Grace.

Amy and Ray looked into how the monies from the Comprehensive Plan can be spent, present balance is \$2590.88. Eric Carson is to be contacted to make this clearer. The question was brought up as to whether we could use some of these funds to have tourism pamphlets printed. Eric Carson will make final approval.

Several options were put out and discussed. Grace had quotes on printing of the pamphlets. One other option was to have a top sheet printed and then we would copy the inside pages our selves. Grace and Amy will look into the cost of binding these packets.

Ray brought before this board a request to make an amendment to our Shoreland Zoning Ordinance, to exclude forest wet lands, to be in compliance with the State. Motion was made by Grace to amend to comply with Title 38, Section 436., Guidelines for Municipal Shoreland Zoning: Model 8/7/94, seconded by Cherry.

Oakpoint was discussed - re: possible activity. Tabled for lack of information.

Cherry has rendered her resignation from this board.

Amy has accepted permanent position of Chairperson.
Grace has accepted the position of Vice Chairperson.

Grace made motion to adjourn at 9:22 pm, seconded by Christy

Respectfully submitted

Diana Michaud

August 27, 1998

TO: Chairperson, Portage Lake Planning Board

Please accept my resignation from the Planning Board effective immediately.. I have very much enjoyed my membership on the Board, and regret that I must bring it to an end.

Sincerely,



CHERRY B. DANKER
144 West Cottage Rd.
Portage, ME 04768-0102

PORTAGE LAKE PLANNING BOARD

REGULAR MEETING AGENDA

September 16, Wednesday @ 7:00 PM

Accept minutes as written

Review Sub-Division Application - Seven Island will
be represented.

New Business

FORTAGE LAKE PLANNING BOARD MINUTES

September 16, 1998

Members Present: Diana Michaud, Grace Nason, Amy Collins
Christy Dicker

Public in attendance: Danny Higgins, Steve Belanger, Gloria
Curtis, Ray Beaulier, Sarah Medina,
Al Murphy

Meeting brought to order at 6:58 PM.

Minutes accepted as written. motion to accept by Grace,
seconded by Christy.

Sarah and Al explained Seven Island's request for their
application for a land Sub-division. Main reason for this
application was the land has small portion of Fresh Water
Wet Zone and needs to be sub-divided.

Motion by Christy to accept application by Seven Island was
accepted by vote of board.

The selectman has approved using the Comprehensive Plan funds
to have the tourism pamphlets printed. Amy and Gloria will
print the top page to present to the printers and look into
whether we should print and bind these ourselves. Cost of
such will determine our actions.

The board has accepted Cherry Danker's resignation. Move to
accept by Grace and seconded by Christy.

Diana made motion to adjourn at 7:48 pm, seconded by Grace.

Respectfully submitted

Diana Michaud

PORTAGE LAKE PLANNING BOARD

REGULAR MEETING AGENDA

OCTOBER 12, MONDAY @ 7:00 PM

Accepting of last meeting minutes.

Review Amy's itemized invoice for printing pamphlets.

New business

FORTAGE LAKE PLANNING BOARD MINUTES

Oct 14, 1998

Members Present: Diana Michaud Cherry Danker, Grace Nason
Christy Dicker, Amy Collins

Public in attendance: Gloria Curtis

Meeting brought to order at 7:05 PM

Minutes were accepted as written. Motion by Grace, seconded
by Christy.

Amy told us she sent our tourism booklet to Augusta and
Pennsylvania, and informed us that for the fee of \$145.00, we
could sent them to eight different locations in Maine. Motion
was made by Christy and seconded by Grace that we pay the fee
of \$145.00 to have our booklets in all eight places, so they
will be widely spread. Motion was accepted.

We will send a copy to MeCC Inc, Explores Guide Editor, and
WABI TV; for more coverage.

Amy's bill was presented and accepted by this board, she
offered to print 250 additional copies for the fee of \$600.00
Motion to have her print the additional copies was made by
Grace and seconded by Christy. Motion accepted.

Cherry Danker has requested 10 copies of our booklet, as much
as this board would like to honor that request, we feel that
due to the limited number of copies, we will grant her one
copy. Since the board has put this booklet together to pro-
mote tourism in Portage. Motion was made by Christy to give
Cherry a copy and seconded by Diana. Motion carried.

Adjourned at 8:20 PM, motion by Grace, seconded by Christy.

Respectfully submitted

Diana Michaud

PORTAGE LAKE PLANNING BOARD

AGENDA

NOVEMBER 18, 1998

1. Acceptance of last meeting minutes
2. Sandra Soucy re: new business
3. Web page with Maine Rec
4. Fund raising
5. Budget
6. Tourism committee
7. New business

PORTAGE LAKE PLANNING BOARD MINUTES

Nov 18, 1998

Members Present: Diana Michaud, Grace Nason,
Amy Collins, Christy Dicker

Public in attendance: Darrell, Sandra & Adam Soucy

Meeting brought to order at 6:58 PM.

Minutes accepted as written. motion to accept by Christy,
seconded by Grace.

Darrell and Sandra presented their plans for a small engine parts retail and repair shop. Amy, after consulting with MMA & DEP on this matter, informed us that the retail of parts would be allowing easily but the mechanics would not be allowed since the location of the new establishment would be in the Shoreland Zoning. Darrell inquired if they could do the mechanics in their present garage on the other side of the street. More information will be gathered. Discussion as to whether they would go ahead with the retail shop, they will get back to us on this matter.

Amy informed us that we now have a second web page at no cost to the town.

We will look into forming a tourism committee, this committee would work with this board to continue the tourism package established in the Comprehensive Plan. It's main function would be to keep advertising our town, raising funds to support the plan, and continue to enhance and entice people to visit our town. Motion was made to start looking for help for committee was made by Christy, seconded by Grace. Mary Reis was mentioned as a good candidate to head this committee, she will be contacted.

We were asked by the selectpersons to submit a budget for the Budget Committee:

Tourism	\$3000
Printing	
Supplies	
Booklets	
Pamphlets	
Etc.	
Postage	30
Secretary	300
Educational Seminars	500
ME Tourism Centers-Rentals	145

\$3975

FORTAGE LAKE PLANNING BOARD MINUTES

Nov. 18, 1998 Page # 2

Christy asked if it would be possible to have an earlier meeting time for this board in the winter months. This will be looked into and brought before this board at our next meeting.

Motion to adjourned at 8:27 pm, made by Grace, seconded by Christy.

Respectfully submitted,

Diana Michaud

PORTAGE LAKE PLANNING BOARD

AGENDA

DECEMBER

Meeting will be held on Wednesday, ~~January~~ 16, at 7:00

1. Old business - discussion on new time set for meetings.
2. Tourism informational, with Gloria Curtis and Mary Reis.
3. New business.

PORTAGE LAKE PLANNING BOARD MINUTES

Members Present: Diana Michaud, Grace Nason
Christy Dicker, Amy Collins

Public in attendance: Gloria Curtis, Mary Reis

Meeting brought to order at 3:33 PM

Minutes were accepted as written. Motion by Grace, seconded by Christy.

Mary Reis was introduced to the board and given the floor with her knowledge on tourism, with her recommendations on how to go about forming a tourism committee and in what direction this committee should proceed.

We will review our budget and possibly revise our figures.

Adjourned at 4:03 PM, motion by Grace, seconded by Christy.

Respectfully submitted

Diana Michaud