

# **PORTAGE LAKE PLANNING BOARD**

## **REGULAR MEETING**

**July 13, 2017 6:30 P.M.**

**Thursday**

### **CONFERENCE ROOM PORTAGE MUNICIPAL BUILDING**

#### **AGENDA**

**I. CALL TO ORDER AND DETERMINE QUORUM**

**II. PUBLIC HEARING**

None

**III. REVIEW AND APPROVE MINUTES**

September 15, 2016

**IV. NEW BUSINESS**

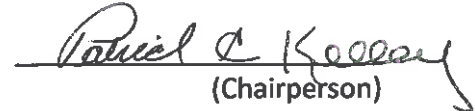
1. Election of Officers
2. Chris Walker, Map 2 Lot 12; 2009 Portage Road; Sign for Business
3. Christopher Allen; Map 11 Lot 11+12A; 646 West Road; Extend existing roof over existing deck within 100' of normal high water
4. Proposed Property Maintenance Ordinance

**V. OTHER BUSINESS**

1. None

**VI. ADJOURN**

**PORTAGE LAKE PLANNING BOARD  
PLANNING BOARD MEETING  
7-13-2017  
PORTAGE LAKE MUNICIPAL BUILDING  
6:30 PM  
MINUTES**

  
(Chairperson)

Members present: Patrick Kelley, Darey Gagnon and Otis Nelson

Absent: Lucy Hutchinson and Teri Demerchant.

Audience: Christopher Allen, Diane Fleming, Linda Caron, George and Diane McGrane,  
Brian and Samantha Lee

**I. CALL MEETING TO ORDER/DETERMINE QUORUM**

The meeting was called to order by Pat 6:40 pm with 3 members present

**II. PUBLIC HEARING**

None

**III. MINUTES OF PREVIOUS MEETING AND CORRESPONDENCE**

Motion to accept minutes of September 15, 2016 as written, second; motion carried 3-0

**IV. NEW BUSINESS**

1. Motion, second to keep the existing officers; motion carried 3-0.
2. Walker; 2009 Portage Road; Map 2 Lot 12 request for business sign. Board discusses requirements for signs. Gagnon requests that the sign be neat, clean and not have the words spray painted on. Motion to approve application for business sign second; motion carried 3-0.
3. Allen; 646 West Road; Map 11 Lot 11 + 12A request to extend existing roof over existing deck. Board discussion, Gagnon concerns the existing deck is unsafe. CEO Pierce states the deck will be replaced to the exact same dimensions. Motion to accept the application with the condition that the new screen porch can not be counted as volume for future expansion, second; motion carried 3-0.
4. Proposed Property Ordinance; CEO Pierce states that Selectman Daniel Higgins has asked that the Planning Board consider drafting a Property Maintenance Ordinance. Linda Caron states that she has reviewed a number of them throughout the state; they reference health and safety, weeds and grass overgrown, yards with lots of trash garbage are a breeding place for vermin. Ms. Caron states that some of the communities' place fines if the yard is not cleaned. She has observed many places around the lake, around town with left over materials, going north and south torn down fallen down buildings. Ms. Caron feels the board would be opening Pandora's box

# **PORTAGE LAKE PLANNING BOARD**

## **REGULAR MEETING**

**August 10, 2017 6:30 P.M.**

**Thursday**

**CONFERENCE ROOM PORTAGE MUNICIPAL  
BUILDING**

## **AGENDA**

**I. CALL TO ORDER AND DETERMINE QUORUM**

**II. PUBLIC HEARING**

None

**III. REVIEW AND APPROVE MINUTES**

July 13, 2017

**IV. NEW BUSINESS**

1. Jeff Poirier; 503 Cottage Road; M 23 L17; relocate existing deck

**V. OTHER BUSINESS**

1. Proposed Property Maintenance Ordinance

**VI. ADJOURN**

**PORTAGE LAKE PLANNING BOARD  
PLANNING BOARD MEETING  
8-10-2017  
PORTAGE LAKE MUNICIPAL BUILDING  
6:30 PM  
MINUTES**

  
(Chairperson)

Members present: Patrick Kelley, Darey Gagnon and Otis Nelson  
Absent: Lucy Hutchinson and Teri Demerchant.  
Audience: Jeff Poirier

- I. CALL MEETING TO ORDER/DETERMINE QUORUM**  
The meeting was called to order by Pat 6:30 pm with 3 members present
- II. PUBLIC HEARING**  
None
- III. MINUTES OF PREVIOUS MEETING AND CORRESPONDENCE**  
Motion to accept minutes of July 13, 2017 as written, second; motion carried 3-0
- IV. NEW BUSINESS**
  1. Poirier; relocate existing deck. Mr. Poirier explained that the relocation would place more of the deck outside of the 100' from the normal high-water mark. Motion to approve, second; motion carried 3-0
- V. OTHER BUSINESS**
  1. Board members continued discussion on the Proposed Maintenance Ordinance and decided instead of writing a new ordinance that they would clarify the existing definition of Junkyard, since Junkyards are prohibited in all 3 districts. Motion to only clarify the definition; second; motion carried 3-0.
  2. Board members discussed moving forward with updating the Shoreland zoning ordinance to the 2015 standards.
- VI. ADJOURNMENT**  
Motion to adjourn at 6:50 pm, second; motion carried 3-0.

# **PORTAGE LAKE PLANNING BOARD**

## **SPECIAL MEETING**

**August 31, 2017 6:30 P.M.**

**Thursday**

**CONFERENCE ROOM PORTAGE MUNICIPAL  
BUILDING**

### **AGENDA**

**I. CALL TO ORDER AND DETERMINE QUORUM**

**II. PUBLIC HEARING**

None

**III. REVIEW AND APPROVE MINUTES**

August 10, 2017

**IV. NEW BUSINESS**

1. Alden Wilcox; 370 West Road; M 13 L 22; replace portion of existing camp
2. Raymond and Hazel Bushey; M 14 L 19; raise camp above 100' flood mark and place foundation walls

**V. OTHER BUSINESS**

**VI. ADJOURN**

**PORTAGE LAKE PLANNING BOARD  
PLANNING BOARD MEETING  
8-31-2017  
PORTAGE LAKE MUNICIPAL BUILDING  
6:30 PM  
MINUTES**

  
(Chairperson)

Members present: Patrick Kelley, Darey Gagnon and Otis Nelson

Absent: Lucy Hutchinson and Teri Demerchant.

Audience: None

- I. CALL MEETING TO ORDER/DETERMINE QUORUM**  
The meeting was called to order by Pat 6:55 pm with 3 members present
- II. PUBLIC HEARING**  
None
- III. MINUTES OF PREVIOUS MEETING AND CORRESPONDENCE**  
Motion to accept minutes of August 10, 2017 as written, second; motion carried 3-0
- IV. NEW BUSINESS**
  1. Wilcox; replace portion of existing camp. Discussion on setback, size and possible deck at 75' from normal high water. Motion to approve, second; motion carried 3-0
  2. Bushey; raise camp above 100' flood mark and place foundation walls. Discussion on NRPA permits. Motion to approve with the condition that FEMA standards are met, second; motion carried 3-0.
- V. OTHER BUSINESS**
  1. Board members continued discussion on moving forward with updating the Shoreland zoning ordinance to the 2015 standards.
- VI. ADJOURNMENT**  
Motion to adjourn at 7:05 pm, second; motion carried 3-0.

# **PORTAGE LAKE PLANNING BOARD**

## **REGULAR MEETING**

**November 9, 2017 6:30 P.M.**

**Thursday**

**CONFERENCE ROOM PORTAGE MUNICIPAL  
BUILDING**

### **AGENDA**

**I. CALL TO ORDER AND DETERMINE QUORUM**

**II. PUBLIC HEARING**

None

**III. REVIEW AND APPROVE MINUTES**

Minutes from August 31, 2017 Special meeting

**IV. NEW BUSINESS**

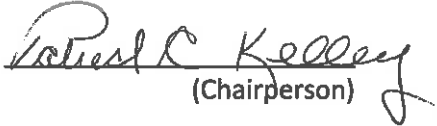
1. Charles Robinson; Oak Point; M 4 L 22; replacement camp

**V. OTHER BUSINESS**

1. Schedule public hearing dates for Junkyard definition and updating Shoreland Zoning.

**VI. ADJOURN**

**PORTAGE LAKE PLANNING BOARD  
PLANNING BOARD MEETING  
12-12-2017  
PORTAGE LAKE MUNICIPAL BUILDING  
6:30 PM  
MINUTES**

  
(Chairperson)

Members present: Patrick Kelley, Darey Gagnon and Otis Nelson

Absent: Lucy Hutchinson and Teri Demerchant.

Audience: None

- I. **CALL MEETING TO ORDER/DETERMINE QUORUM**  
The meeting was called to order by Pat 6:45 pm with 3 members present
- II. **PUBLIC HEARING**  
Proposed Shoreland Zoning Ordinance  
No attendance from the public.
- III. **MINUTES OF PREVIOUS MEETING AND CORRESPONDENCE**  
None
- IV. **NEW BUSINESS**
  1. None
- V. **OTHER BUSINESS**
  1. Board members moved 3-0 to send the proposed Shoreland zoning ordinance to the board of selectmen.
- VI. **ADJOURNMENT**  
Motion to adjourn at 7:05 pm, second; motion carried 3-0.



**TOWN OF PORTAGE LAKE**

**NOTICE OF PUBLIC HEARING**

The Town of Portage Lake shall hold a Public Hearing on Thursday, December 14, 2017 at 6:30 p.m. at the Portage Lake Town Office Conference Room. This Public Hearing will occur during the Portage Lake regularly scheduled Planning Board Meeting.

The purpose of this hearing is to allow the citizens the opportunity to comment on proposed adoption of an updated Shoreland Zoning to the 2015 Maine Department of Environmental Protection Guidelines.

The public is encouraged to attend. For more information please call 435-4361.

2017

Permit #	Name	Description	Estimated Cost	Map / Lot
17-01	Nash, Alan	Demo Barn + trailer	— 10	2/17
17-02	AT+T Property Priestly, Inc	Replace antennas	60,000 25	18/46
17-03	Fred Ames	Replace existing deck	5,000 10	22/16
17-04	Kelley, James	11' x 16' car port	650 10	24/13
17-05	Walker, Christopher	Small engine sales + service	— 10	2/12
17-06	Allen, Seth	replace sills	1000 10	11/19
17-07	Clark, William	barn	30,000 15	2/15
17-08	Friscia	slab + garage	8,000 15	23/13
17-09	Michael, Jim + Leslie	Replace existing deck	15,000 15	12/15
17-10	Burton, Angie	30' x 12' Deck	3,500 10	17/10
17-11	Barry David	12 x 18 shed	3,500 10	1A/8, 9, 10
17-12	ANNELOE MAYES Sr	24 x 24 Trailer	49,112 30	16/19
17-13	Walker, Christopher	Sign for business PB Review Required	200 10	2/12
17-14	Pitcairn, Barb	deck 10 x 30	8700 10	18/24
17-15	Allen, Christopher	expand roof on existing deck	5000 10	11/11 + 12A
17-16	Bodeau, Edward	28 x 26 with 16' x 24 bay Garage	27,000 15	19/36
17-17	MMS Boudet	Place 116 x 20 Cooler	10	17/6
17-18	Poirier, Jeffrey	deck	4,500 10	23/17
17-19	Soucy, Adam	deck	1,500 10	2/18
17-20	Alan Nelson		10	
17-21	Samantha Lee	Fence	750 10	5/29A
17-22	Alan Stlemmer	Demo of cabin	8500 10	21/17
17-23	Bruce Sturgeon	Demo + replace	3,000 10	15/26A
17-24	Wilcox, Alden	Replace existing structure portion of	4,000 10	13/22
17-25	Bushey, Ray + Hazel		25,000 15	14/19
17-26	Casper, Wayne	Over 9 yards fill	0 10	
17-27	Smith, Brnda	Replace Sills	10	
17-28	Wireless Construction	tower foundation upgrade	70,177 25	18/46
29	Vevecien Marcel	Amish shed	2,000 10	