

# **PORTAGE LAKE PLANNING BOARD**

## **REGULAR MEETING**

**MARCH 9, 2023 6:30 P.M.**

**THURSDAY**

**CONFERENCE ROOM PORTAGE MUNICIPAL  
BUILDING**

### **AGENDA**

**I. CALL TO ORDER AND DETERMINE QUORUM**

**II. PUBLIC HEARING**

None

**III. REVIEW AND APPROVE MINUTES**

November 17, 2022

**IV. NEW BUSINESS**

1. Brad and Jamie St. Peter; Map 21 Lot 18; Shoreland Zoning Section 12  
Replacement Structure

**V. OTHER BUSINESS**

1. None

**VI. ADJOURN**

Corrected  
per PB mtg 4/13/23

Portage Lake Planning Board  
Planning Board Meeting Minutes

March 9, 2023 \_\_\_\_\_ {chairperson}  
Thursday at 6:30pm

CONFERENCE ROOM PORTAGE LAKE MUNICIPAL BUILDING

Members present: Darey Gagnon, Michael Mapley, James McAulay, Otis Nelson, Paul Soucy, CEO

Absent: Dennis Tozier excused, Dennis stated that he would be on call for the meeting and would be in for quorum.

Others present: Corrine Routhier, Town Manager, Brad and Jaymie St. Peter and other community members Peter St. Peter.

I. Call to Order and determine quorum, Mr. Darey Gagnon called meeting to order and with a quorum present at 6:44 pm.

II. Public Hearing

none

II. Review and Approve Minutes

November 17, 2022, board meeting minutes were reviewed and had been previously mailed to each member. Motion to approve as presented. Moved by Otis Nelson seconded by James McAulay, all in favor.

IV. New Business

Brad and Jayme St. Peter Map 21 Lot 18; Shoreland Zoning Section 12 Replacement Structure. The board members reviewed the Building Permit application and Subsurface Wastewater Disposal System Application. Mr. Brad St. Peter applicant, asked to address the board and went to the conference table. Mr. Brad St. Peter presented a new updated drawing plan of the proposed grounds. Brad explained that Maggie Pierce also reviewed the new updated drawing.

The board looked over the drawing amendment as presented. Meets the setback to the greatest practical extent from the shore. Also discussed Wastewater Disposal system Application, Permit By Rule Maine DEP. Motion to approve as presented by James McAulay and seconded by Otis Nelson. All members voted in favor.

V. Other Business

none

VI. Adjourn

Mr. Darey Gagnon, heard a motion by Otis Nelson and seconded by James McAulay to adjourn. At 7:09 pm. All in favor.

# Portage Lake Planning Board

## Planning Board Meeting Minutes

March 9, 2023

Thursday at 6:30 pm

\_\_\_\_\_ {chairperson}

### CONFERENCE ROOM PORTAGE LAKE MUNICIPAL BUILDING

Members present: Chair Darey Gagnon, Michael Mapley, James McAulay, Otis Nelson, Paul Soucy, CEO

Absent: Dennis Tozier excused, Dennis stated that he would be on call for the meeting and would be in for quorum.

Others present: Corrine Routhier, Town Manager, Brad and Jaymie St. Peter and other community members Peter St. Peter.

I. Call to Order and determine quorum, Chairperson Mr. Darey Gagnon called meeting to order and with a quorum present at 6:44 pm.

#### II. Public Hearing

none

#### III. Review and Approve Minutes

November 17, 2022, board meeting minutes were reviewed and had been previously mailed to each member. Motion to approve as presented. Moved by Otis Nelson seconded by James McAulay, all in favor.

#### IV. New Business

Brad and Jayme St. Peter Map 21 Lot 18; Shoreland Zoning Section 12 Replacement Structure. The board members reviewed the Building Permit application and Subsurface Wastewater Disposal System Application. Mr. Brad St. Peter applicant, asked to address the board and went to the conference table. Mr. Brad St. Peter presented a new updated drawing plan of the proposed grounds. Brad explained that Maggie Piece also reviewed the new updated drawing.

The board looked over the drawing amendment as presented. Meets the setback to the greatest practical extent from the shore. Also discussed Wastewater Disposal System Application, Permit By Rule Maine DEP. Motion to approve as presented by James McAulay and seconded by Otis Nelson. All members voted in favor.

#### V. Other Business

none

#### VI. Adjourn

Mr. Darey Gagnon chair of the board, heard a motion by Otis Nelson and seconded by James McAulay to adjourn. At 7:09 pm. All in favor.

# **PORTAGE LAKE PLANNING BOARD**

## **REGULAR MEETING**

**April 13, 2023 at 6:30 P.M.**

**THURSDAY**

### **CONFERENCE ROOM PORTAGE MUNICIPAL BUILDING**

#### **AGENDA**

- I. Choose Chair for Portage Lake Planning Board**
- II. CALL TO ORDER AND DETERMINE QUORUM**
- III. PUBLIC HEARING**  
None
- II. REVIEW AND APPROVE MINUTES**  
March 9, 2023
- IV. NEW BUSINESS**
  1. Joseph and Darlene Russo Map 15 Lot 25; Shoreland Zoning Section 12  
Expansion of Structure
- V. OTHER BUSINESS**  
None
- VI. ADJOURN**

**PORTAGE LAKE PLANNING BOARD**  
**PLANNING BOARD MEETING**  
4-13-2023  
**PORTAGE LAKE MUNICIPAL BUILDING**  
6:30 PM  
**MINUTES**

  
(Chairperson)

Members present: Darey Gagnon, Dennis Tozier, Otis Nelson and Jim McAulay  
Absent: Mike Mapley  
Audience: Margaret Pierce, CEO; Corrine Routhier, Town Manager

**I. CALL MEETING TO ORDER/DETERMINE QUORUM**

The meeting was called to order by CEO 6:30 pm with 4 members present

**II. CHAIRPERSON**

Motion, second to nominate Otis Nelson as chairperson. Vote for Nelson as chairperson moved, seconded; approved 3-0.

Motion, second to nominate Jim McAulay as vice chairperson. Vote for McAulay as vice chairperson moved, seconded; approved 3-0.

**III. PUBLIC HEARING**

None

**IV. MINUTES OF PREVIOUS MEETING AND CORRESPONDENCE**

Minutes from 3-9-2023 discussed with motion from Gagnon to omit Darey Gagnon as Chair or Chairperson from the minutes moved, seconded; approved 4-0

**V. NEW BUSINESS**

1. Russo, Map 15 Lot 25; 30% expansion. Otis Nelson recused himself from the board discussion. Members discussed the 20% non-vegetative cover required for compliance. Board members determined the lot size – frontage multiplied by depth. The total was multiplied by 20% to determine the allowed non vegetative cover. Square footage from all the existing structures were added together along with the proposed addition. Structures were added to the square footage of the existing driveway. The total from structures and driveway were subtracted from the determined allowable non vegetative cover.  
Board members discussed the 30% expansion requirements. The square footage of the structure to be expanded was determined. The main camp and porch were added together. The total of that square footage was multiplied by 30%. The board compared the calculated allowable expansion to the proposed addition to determine compliance.

# **PORTAGE LAKE PLANNING BOARD**

## **REGULAR MEETING**

**August 10, 2023 at 6:30 P.M.**

**THURSDAY**

**CONFERENCE ROOM PORTAGE MUNICIPAL  
BUILDING**

### **AGENDA**

**I. CALL TO ORDER AND DETERMINE QUORUM**

**II. PUBLIC HEARING**

None

**I. REVIEW AND APPROVE MINUTES**

April 13, 2023

**III. NEW BUSINESS**

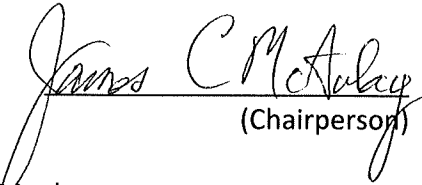
1. Morin Lake Properties LLC Map 10 Lot 145; Shoreland Zoning Section 12  
Moving Structure

**IV. OTHER BUSINESS**

None

**V. ADJOURN**

**PORTAGE LAKE PLANNING BOARD  
PLANNING BOARD MEETING  
8-10-2023  
PORTAGE LAKE MUNICIPAL BUILDING  
6:30 PM  
MINUTES**

  
(Chairperson)

Members present: Otis Nelson, Jim McAulay, and Mike Mapley

Absent: Dennis Tozier

Audience: Corrine Routhier

**I. CALL MEETING TO ORDER/DETERMINE QUORUM**

The meeting was called to order by Nelson at 6:40 pm with 3 members present.

**II. PUBLIC HEARING**

None

**III. MINUTES OF PREVIOUS MEETING AND CORRESPONDENCE**

Minutes from 4-13-23 moved, seconded approved 3-0.

**IV. NEW BUSINESS**

1. Morin Lake Properties LLC; Map 10 Lot 14; Relocation of principal structure within the shoreland. Discussion of inability of the structure to meet the side setback. Motion to deny the application as presented due to the structure not meeting the side setback of 10 feet; second, motion carried 3-0.

**V. OTHER BUSINESS**

Members were informed of a potential application for a subdivision in the shoreland zone.

**VI. ADJOURNMENT**

Motion to adjourn at 6:53 pm, second; motion carried 3-0.

