

AGENDA
Town of Portage Lake
Regular Select Board Meeting
May 20, 2026
6:00 P.M.

1. Call Meeting to Order & Attendance
2. Approval of Minutes
April 15, 2026
3. Old Business:
 - a. Community Garden Project—Gateway Communities Committee
4. New Business:
 - b. CDBG Proposal for Lisa Cunningham—laundromat and 2-unit rental
 - c. Approvals for Amendments to Shoreland Zoning & Land Use Ordinances
 - d. Scholarship Application
 - e. Food Sovereignty Ordinance Request
 - f. Certified Ratio Declaration
 - g. MMA Legislative Policy Committee Nomination
 - h. Electrical RFP Bids
 - i. MMA Workers' Compensation Safety Incentive Program
 - j. Payables Warrants
5. Town Manager's Report
 - a. Moyses Environmental will be up the last week of May to do the site evaluation at the wetland area near Mosquito Brook so they can prepare a restoration plan for us.
 - b. Tim Pinkham from Ashland has been hired as the town's groundskeeper for the summer, and will help Jason with Public Works projects as needed
 - c. New Clerk's desk has been delivered and is working out great. Danica has more mobility around the desks than before. And the new CEO computer has been installed.
 - d. Jason will be going to a Public Works Highway Congress in Skowhegan on June 4
 - e. Coffee with Corrine sessions have begun again, 2nd Friday of each month at 9 am
 - f. The School Budget vote will be Tuesday June 16 at 7 pm.
6. Other Select Board Business
7. Public Comments (as time allows)
8. Adjourn

Next Regular Select Board Meeting: Wednesday, June 17, 2026 @ 6 pm

PORTAGE LAKE BOARD OF SELECTPERSONS
Record of Regular Meeting
May 20, 2026, at 6:00 p.m.
Portage Lake Municipal Building Conference Room

Members Present: Richard Lyons; Calvin Mokler.

Members Absent: Michelle Johnson, Chairman.

Others Present: Jodi Page, Corrine Routhier, Angela Belk, Todd Allen, Otis Nelson, Arthur Routhier.

Others Present via Zoom: Jeff St. Peter, Tammy Lunny, Emily St. Peter.

Meeting called to order at 6 p.m. by Richard Lyons. Richard reviewed the Zoom meeting protocol/disclaimer for everyone present.

Approval of Minutes: Selectboard reviews the minutes of the April 15, 2026, regular meeting. **Motion made by Calvin Mokler and seconded by Richard Lyons to approve the April 15, 2026, regular meeting minutes as written. Motion carries.**

OLD BUSINESS

Community Garden Project—Gateway Communities Committee: Angela was present to answer any questions the Board had regarding the Community Garden Project. **Motion made by Calvin Mokler and seconded by Richard Lyons to approve. Motion carries.**

NEW BUSINESS

(*See Other Select Board Business)

CDBG Proposal for Lisa Cunningham—laundromat and 2-unit rental: Lisa spoke to the Board regarding her proposal and answered any questions the Board had. She is looking for a Letter of Intent from the Town of Portage to start the grant process. **Motion made by Richard Lyons and seconded by Calvin Mokler to support the Letter of Intent. Motion carries.**

Approvals for Amendments to Shoreland Zoning & Land Use Ordinances: The Board signed the approvals.

Scholarship Application: The Board reviewed the scholarship application. **Motion made by Richard Lyons and seconded by Calvin Mokler to approve the scholarship application. Motion carries.**

Food Sovereignty Ordinance Request: Corrine spoke to the Board regarding a citizen's request to designate the Town of Portage Lake as a food sovereign town. Discussion tabled until next month.

Certified Ratio Declaration: Corrine recommends a ratio declaration of 100% due to the market adjustment being implemented this year. **Motion made by Calvin Mokler and seconded by Richard Lyons to approve the ratio declaration of 100%. Motion carries.**

MMA Legislative Policy Committee Nomination: There are no current nominations.

Electrical RFP Bids: The Board discussed the RFP Bids: R.L. Todd & Sons out of Caribou quoted \$40,221, Greenlaw Electric out of Fort Fairfield quoted \$63,400, Underwood Electric out of Presque Isle quoted \$40,068. A special town meeting will be held. **Motion made by Richard Lyons and seconded by Calvin Mokler to accept Underwood Electric's bid for \$40,068. Motion carries. Motion made by Richard Lyons and seconded by Calvin Mokler to choose June 16th, 2026, for the special town meeting. Motion carries.**

MMA Workers' Compensation Safety Incentive Program: The Board discussed the MMA Workers' Compensation Safety Incentive program.

Payables Warrants: The Board reviews the Treasurer's warrants and signs them for approval.

TOWN MANAGER'S REPORT

- a) Moyse Environmental will be up the last week of May to do the site evaluation at the wetland area near Mosquito Brook so they can prepare a restoration plan for us.
- b) Tim Pinkham from Ashland has been hired as the town's groundskeeper for the summer and will help Jason with Public Works projects as needed.
- c) New Clerk's desk has been delivered and is working out great. Danica has more mobility around the desks than before. And the new CEO computer has been installed.
- d) Jason will be going to a Public Works Highway Congress in Skowhegan on June 4.
- e) Coffee with Corrine sessions have begun again, 2nd Friday of each month at 9 a.m.
- f) The School Budget vote will be on Tuesday, June 16 at 7 p.m.

OTHER SELECTBOARD BUSINESS

(*Agenda item added at the last minute and discussed before New Business.) Todd Allen, ACO for Portage Lake, updated the Board regarding the incidence that happened on Hayward Street with a dog owner. Jeff St. Peter and his daughter were walking their dog on Hayward Street when two off leash dogs, owned by James Hauser, charged and attacked the St. Peter's dog. The ACO was called and responded immediately. Mr. Hauser rounded up his dogs and took them home, then returned whereupon a verbal confrontation ensued. The Board discussed with Mr. Allen how to handle the dogs at large situation, and it was determined that Mr. Hauser will be getting a letter from the Town stating his dogs will need to be restrained in the future in accordance with Maine State law.

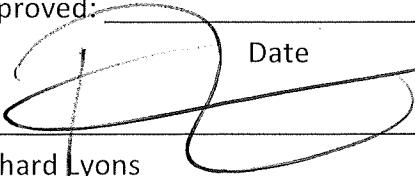
Public Comments (as time allows):

Next regular Selectboard meeting is Wednesday, June 17, 2026, at 6:00 p.m.

Regular Selectboard Meeting adjourned at 7:09 p.m.

We, the undersigned Officers of the Portage Lake Board of Selectpersons, do hereby certify that the foregoing meeting is a true and correct record. We hereby consent to confirm, ratify and approve all actions taken at said meeting, all and singular, and the foregoing records thereof, and acknowledge and certify that the same are true and correct records of all the proceedings of said meeting and hereby approve the same.

Approved: _____



 Date

Richard Lyons

Signed: Calvin Mokler _____

Calvin Mokler

Michelle Johnson, Chairperson